

Notice is hereby given of the 47th Annual General Meeting of the New Zealand Cat Fancy Incorporated, to be held Saturday 12th May 2018, commencing at 10.00 am, at the Plaza Hotel, 40-44 Oriental Parade Wellington

Item 1 Attendance & Apologies

- Roll Call – in attendance
- Voting strength

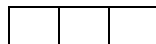
Item 2 Election Result

In accordance with Constitutional Clause 21.10 (a) Announcement of the Results of the Executive Council Election.

Item 3 Matters arising from the minutes of the 46th AGM 2017

- Corrections

“That the Minutes of the NZCF 2017 AGM as amended be accepted as a true & correct record of the meeting.”



Item 4 Chairpersons Report (Jane Webster)

Looking Backward - and Forward

The past year has been both steady-as-she-goes in a business sense and one of improvements in process and procedure to better manage the workload on our volunteers. Some things, like the behind-the-scenes work on the ROCAP database, are not seen directly by the membership, though the improvements in function and usability do make a difference to those interacting with it every day. The developments in IT are both part of our look back at the past year and our look forward into the next five years as some of the larger projects are yet to reach completion. You will note that the Executive Council has prepared a remit to expand online voting to not only include elections but the voting on Constitutional remits. If members are going to vote online for candidates, why then have to postal vote for remits?

One of the real advances of the year has been an adjustment to the complaints procedure in the Disputes & Discipline manual which has enabled complaints to go out

to the National Disputes Coordinator in the first instance rather than pass through the Executive Council. This served the dual purpose of relieving the Executive Council of the significant time burden this was imposing and giving members and non-members in need of mediation access to the services of our excellent National Disputes Coordinator, Mr John Lloyd. Looking forward there are a number of things yet to do in this area, particularly developing some guidelines about what complaints and disputes the NZCF can and will get involved in which should be completed within the next year and then reviewed regularly.

Although it is easy for members to focus on internal complaints or disputes the reality is that the vast majority of complaints we deal with are from the public and relate to breeder behaviour and/or kitten health that are less than ideal. While the Disputes Tribunal is often a better venue for their complaint, the NZCF has a responsibility to protect its brand by following up on these reports and establishing whether or not there is a problem with the breeder who is using our name and possibly reflecting poorly on each and every one of us. This is especially important when it concerns the health and welfare of cats and kittens. We have a proposal under development to look at a package or process that will provide a system for assessment, assistance, education, and to close the loop by checking compliance. This is a process we hope to see implemented by the new Breeders & Registrations portfolio within the next five years.

The establishment of a new Breeders & Registrations portfolio (along with some other changes to portfolios) is another improvement that has been achieved in the past year. It gives the Executive Council a portfolio with a focus on breeders and over the next few years is expected to pick up and progress things like cattery accreditation, mentoring programmes, new breeders' information packs, guidelines on general cat illnesses and the like. We believe this supports the 'new NZCF' where a greater-than-ever proportion of new members wish to be breeders but are not particularly interested in showing. How to give these people value for their membership is one of the challenges for the next five years, and this more focused portfolio has been our response to that.

The disbandment of a portfolio which has enabled the Chair to be relieved of that workload, enabling whoever holds this role to maintain an overview and management of the whole Executive Council and the governance of the organisation as a primary objective. It has been too easy for the Chair to become bogged down in the often heavy workload of a portfolio when they should have their eyes up and been looking at the bigger picture, so the results of this change are something to look forward to in the coming years.

One of two things left unresolved in the portfolio changes are the double-duty worked by whoever holds the IT portfolio. We acknowledge this is not ideal but it needs some investigation during the upcoming year. The other thing was the Education Portfolio raised at the AGM last year; this was considered but it looks possible to undertake this as a sub-committee, reporting to a portfolio manager or to the Executive Council directly. It looks very exciting with the possibility that it will make a huge difference to the NZCF's ability to provide educational packages, online, and on almost any subject. From the moment this was raised at AGM-2017 we have again and again identified things that could be done by this portfolio or sub-committee and to my mind this is the one future plan that has the greatest potential to 'add value' to what people get for their

membership fee. Over the next five years I am sure that this will be the development that NZCF members will get the most benefit from.

I'm sure I have not covered all of the significant work we've undertaken over the past year but these are certainly the ones that stick in my mind, usually because of the feeling of relief when they were finally enacted at our meetings. They usually involved plenty of discussion (the more robust the better as this usually identifies the pitfalls we might otherwise miss) and then letting them 'lay on the table' overnight while a number of people spend the evening doing 'homework' on the wording late at night and circulate it for the early risers to comment on and finalise for the meeting the next day. While the pace is quite fast it makes for a real sense of achievement when the team puts something together that we can pass at the meeting and later see making a difference.

As a final point I had the opportunity to speak with the auditor in the last few days and was proud to hear that he felt we were in a sound financial position as an organisation. As well as all the governance and management work we do, and dealing with all the members and non-member complaints, we still have to be managing our income and outgoings, as well as the assets which we hold as the result of the efforts of many current and former cat fanciers in New Zealand.

Personnel

Looking back on the past year it is clear that many a 'thank you' are owed to the officers and officials of the NZCF. Volunteers all; a few in receipt of honoraria but the majority almost entirely unrecompensed. I would like to start by thanking the two Executive Council members who resigned before their terms were completed - Wendy McComb and Ian Gray - and the two people who stepped up to fill the gap until this AGM - Diane Holtom and Jo Woodrow. It was especially pleasing to be able to appoint Jo (even for such a short time) as part of our commitment to succession planning. A secure future for the cat fancy lies in the younger members of the NZCF taking on its management and this was an opportunity to give one of those members a taste of working on the Executive Council. We look forward to seeing more and more of the younger members stand and get elected over the next five years.

Thank you also to the other Executive Council members - Debs Armishaw who has also reached the end of her three-year term - as well as elected members Janice Davey and David Colley and appointed members Chris Lowe and Marion Petley who will all continue to serve the NZCF during the year ahead.

Our registrars Avon Aspden, Kaye Dixon, and Joan Hill all deserve particular thanks for the work they do.

Thank you to the officials who look after quite specific roles; Sue McKay with Health & Safety as well as monitoring and coordinating consultations with local councils under her Animal Welfare Liaison hat, Christine Yeung who took on the role of Privacy Officer and has been a reassuring presence in that job as well as working on the BSAC, fellow BSAC member Maree Roy (who also continues to soldier on as Standards of Points Officer), Gaynor Saxon who gets Flash Cats out to us four times a year, and BSAC members Zena Pigden (also our representative on the NZCAC / NZCAT) and Genevieve Rogerson. Peter Davidson as both webmaster and IT technician has earned a round of

'thanks yous' all for himself for the behind-the-scenes work he does that most members never see.

If there is a 'looking forward' point about the personnel it would be that it is difficult to sustain a willingness to continue in a voluntary and often unpaid position in the face of unkind or abusive emails and phone calls. Regardless of the problem, please always be respectful in your dealings with the NZCF's volunteer workforce because we really do rely on them and have very few people willing to put up their hands and take on the work. Succession planning is definitely something that needs to remain a focus over the next five years.

Serving on the Executive Council

As I approach the end of my three-year term I have to say that it has been an honour to serve on the Executive Council of the NZCF and, even if for brief time, to do so as Chair.

I would like to add a personal thank you to the seven Executive Council members in the company of whom I have finished my term. It has been an absolute pleasure.

Item 5 Portfolio Managers Reports

The reports of the remaining members of the Executive Council, particularly in terms of the immediate past year and how that affects the NZCF plan for the next 5 years.

(a) Business Administration and Finance (Diane Holtom)

I apologise that I do not have a very in depth report but as you are probably aware I have only been in this position since October 2017. As the next highest polling candidate I stepped back in after Ian resigned, however it was only until the next AGM as per the current rules. My job, family and other personal commitments mean that I was not able to stand again this year as I would not be able to give the full commitment that the EC needs.

To touch base on our financial position, Marion will present the audited financials following this report. I would have to say that I am very disappointed at coming back onto EC to discover that there has been a lot of money having to be used for lawyers which has been created because of 2 of our disgruntled members. If people would just follow the rules there would not be issues to answer to which then leads to conflict with the NZ Cat Fancy. Because of breach of privacy rules it is very difficult for EC to defend itself, especially when the members concerned seem to be able to say what they like to disparage EC. All I can say to members is to think about both sides of the story and 6 EC members do not make decisions' lightly.

LIFE MEMBERS RECOGNITION

A separate page on the website has been created to recognise our life members who are a valuable part of our organisation. This is still waiting for updated CVs from those members and so should be up soon.

MICROCHIPPING PROPOSAL

This is still on the table and hopefully working with Zena and the NZ Companion Animal Trust, microchipping could then be offered to members at a greatly reduced price and to members of the public at a slightly higher, but still very advantageous price, thereby providing an opportunity to fundraise from outside our organisation while at the same time promoting animal welfare by increasing access to affordable microchipping. Only accredited microchippers will be accepted by the NZCAC/NZCAT for registering on the NZCAR database.

PRIVACY OFFICER

A new Privacy Officer was appointed this year and I would like to thank Christine Yeung for stepping up into this position. I am sure Christine's knowledge and experience will be very helpful to the EC.

IN CONCLUSION

I'd like to sincerely thank Chris Lowe for the amazing contribution she gives to the NZCF year after year and thanks to Marion for her excellent financial management. Many thanks also to all those officers and members who have assisted NZ Cat Fancy in so many ways.

No business or organisation can run efficiently without skilled team members. Our officers and executives work incredibly hard for very modest remuneration. They strive to fulfil their roles to the highest standard despite many challenges.

Special thanks must go to Jane Webster who stepped up into the chair in the last year at short notice. She did a great job to hold everything together under very trying conditions.

Diane Holtom

Administration and Finance Portfolio Manager

(b) Breed Standards Advisory Council (BSAC) Jane Webster

The past year has seen the usual range of topics in the inboxes of the BSAC portfolio manager and members. Thank you to the hard-working BSAC volunteers Zena Pigden, Genevieve Rogerson, Maree Roy, Christine Yeung, and registrar members Avon Aspden (BSAC secretary) and Kaye Dixon. My focus on the BSAC workflow has suffered somewhat by having to compete with my Executive Council duties.

Governance

It 2018 the only changes to the Standard of Points were in the changes to the tabby pattern descriptions in the introduction. The changes to the ticked pattern were held back for more research and so will be finalised and updated during the upcoming year.

We managed to formalise the policy to establish a domestic 'breed section' for those members of the NZCF who have an interest in showing cats in the Domestic Division, the a preliminary step on the path to producing a standard for this division and the Companion division which is in line (or more in line) with pedigree breeds. This is a project which will pass to the new portfolio manager to bring to completion.

I was very pleased with the number of people standing for the breed section rep positions last election – there were a number of contested positions and far fewer breed reps had to be appointed through lack of a candidate. The next breed section rep elections will be held in conjunction with AGM-2019.

Communication

Our efforts to establish online consultations in a bid to increase the response rate to and standardise the responses for breed section consultations were ultimately unsuccessful though a lot of work has gone on behind the scenes in the IT portfolio on this and it may come to fruition in the next 12 months. The early indications are that it will be an exceptionally useful tool once up-and-running.

Best Practice in Breeding

A number of new breed applications or enquiries have been handled by the BSAC over the last year, none of them reaching acceptance by the NZCF.

One experimental programme was approved and one was rejected.

A set of guidelines have developed primarily for breeders (but also pet owners) dealing with feline infectious peritonitis. Although this task has been undertaken by the BSAC it is the sort of general cat health topic that in the future will fall under the control of new Breeders & Registrations portfolio. This document will be available on the website.

Cat Health and Welfare

Work on the breeding practices policies (for voluntary or compulsory health testing of every NZCF breed) and conformation and health policies (ensuring that standards-driven conformation is not adversely affecting health) continues and the first drafts should have gone out for consultation with the breed sections between writing the report and the AGM. Once the process has run through with these first policies (from research and drafting, through preparing the consultation document, consultation, reporting, and recommendations by the BSAC to the Executive Council) and been adjusted as necessary, the rest of the reports should flow out to the breed sections in a regular fashion until every NZCF breed has a policy.

Future Plans

The future will see the BSAC continuing its work on the breeding practices and conformation and health policies; the consultations, the approval, the introduction and education, and the subsequent review. The standards of points reformatting project will continue, both when standards are amended and updating others when time permits.

Remaining on the books for another year is researching and making a proposal about a change in structure for the BSAC, possibly considering separating the portfolio manager from the BSAC chairman's role to even out the management of the council and improve its efficiency. Having now served under two other BSAC portfolio managers and now having been one for 3-years, I hope this proposal is developed by the next portfolio manager.

The BSAC continues to be a busy and varied portfolio. Thank you again to the appointed members and the registrars for all the time they put into the BSAC and I hope that other NZCF members will consider putting their names forward to serve on this interesting and challenging council in the future.

(c) Information Technology (IT) Deb Armishaw

Online voting system for elections and BSAC: Once again our online voting system is being used for election of Executive Council in 2018. Depending on the outcome of a Constitutional Remit that will be presented at the 2018 AGM, this system will also allow the members to vote online for changes to the Constitution moving forward. General Remits will still be subject to the current process of voting in person or via proxy. Ultimately this process will enable the NZCF members to vote on Breed Consultations and any surveys that the NZCF wish to conduct.

Live demonstration of NZCF systems: Peter Davidson, both the IT Systems Administrator for ROCAP and our NZCF Webmaster, will be in attendance at the 2018 AGM to give the NZCF Members present an overview and live demo of the changes that have been made and have been planned for the future to allow a more interactive capacity for all our members. These include a huge amount of behind the scenes work to ROCAP, overview of the Payment Gateway, Online access for registrations, consultations, membership, Website updates are continually happening with the relevant Portfolio Managers communicating directly with Peter to have this work done. The Registrars and Secretary interact with Peter for any changes that need to be made in the backend of ROCAP.

Life Member Page: It was agreed at the December EC Meeting that we would have a page on the website dedicated to our Life Members. This is under development.

NZCF EC received a Proposal: Pedigree Pets Website: Essentially, it was mooted that this would be a website with an aim at educating the general public between the differences of purchasing a registered pet as opposed to an unknown. One of the key functions was to verify all breeders are registered before their account is made active, with an annual subscription being paid to the developer/owner of the website. NZCF would confirm that members were current and forward that info on to the Pedigree Pet database person, either manually or electronically. This proposal for all its merit was ultimately declined by the EC after discussion, as Peter had indicated that what is being proposed can once further development is implemented within our ROCAP system and with the functionality of the update Website, allow NZCF to be in a position to do this ourselves. For further information please see the EC Minutes from the February meeting.

A request again to:

- a) Judges for photos and a brief bio so this info can be added to the website,
- b) Breed Section Reps for new photos for the website to update the different breeds represented, as the current pictures for all the breeds listed appear to have been edited from the originals and not very well. Image requirements the biggest thing is the resolution. For people who have a good understanding we would need an image of the following requirements:

Size: 152 x 102 mm (6x4)

Resolution: 200 to 300 dpi

Format: .png would be best but .jpg will be fine if file size is large.

Reminder: EC have NZCF email addresses please continue to use those, as any future emails to me personally will be deleted regarding NZCF IT matters, after the AGM.

Shows Package: There is continued development happening with the Show Package and again the feedback received from Clubs' using this application has been invaluable, however again I need to remind the people operating the application on behalf of Clubs, Please, Please, Please don't add any extra lines or columns or anything apart from the data required for extraction from ROCAP. This has caused issues to getting the correct data extrapolated and with "Runtime" errors meaning extra time has been required to work out the issues and resulting in Joan working in a shortened timeframe in what is usually a very tight timeframe anyway. For future information to ensure all data is transferred correctly and that Show Secretaries have the required paperwork and information, a minimum of 7 days is required for all the behind the scenes work to be undertaken and produced the full paperwork etc., for a Club show.

Thanks and acknowledgements: I would like to take this opportunity to 'Thank' Peter for all his work behind the scenes as well as Erin for at times interrupting what is family time, for the long phone calls of discussion and him being able to work out where we want this system to go to with sometimes my nebulous descriptions of what we want to achieve.

Peter has a number of areas that are works in progress and has the backing and approval of the current EC to take these workings to their culmination to give us a fully working, functional and member friendly website and ROCAP system. Just as an aside for those of you who don't know what ROCAP stands for, it is an acronym, for "Registration of Cats and People".

As my three year term is complete at this AGM I would like to thank my fellow EC members for their assistance and acknowledge their assistance in moving our IT program forward. Thanks to Marion for keeping an eye on invoices and assistance with forecasting and the budgets we do as Portfolio Managers. To all the Registrars for persevering when the system has gone awry, for managing to continue when Peter hasn't been immediately available and for their all-important feedback when changes have been made to the system to ensure that all is working as it should be. There are still changes in the background coming to hopefully make your lives a bit easier ladies. ☺ And an especial 'Thanks' to Chris for being my sounding board, and talking me down at times. I wish the incoming EC all the best and hope that they have smoother sailing.

Debs Armishaw
Outgoing IT Portfolio Manager

(d) Judges Portfolio

(David Colley)

I have now completed my first year on the E/C and so this is my first report.

Again, I want to thank those who had faith in me to take on this responsibility.

All Judges have now finally completed their **Health and Safety Assignment** this was a requirement for them moving forward, after some complaining from several them.

Over the last year we have seen 3 of our **Senior Longhaired judges resign** and our new judges moving through their assignments towards Intermediate and then onto Senior. I can confidently report that all three of them are progressing well.

I believe that our overall standard of Judges is equal to what we generally see from Australia and so with that in mind one of the concerns to both myself and the E/C around our judges was seeing the number of **overseas judges** coming in to the country on a regular basis, and this was causing the number of assignments left for our judges

being greatly diminished. Coupled with this is the fact that this year there are 5 less shows than last year. A year ago, of our 39 judges something like 10 or more did not receive an assignment and the numbers are very similar so far this year. The E/C has recently put into place with the exception of the National show at least 50% of rings must be judged by contracted NZCF Judges (effective 1 Jan 2019)

The **Judges Manual** is still to be reviewed. At this stage it looks like being a major part of the work required to be undertaken by this Portfolio over the next 12 months. Having said that I would like to remind all judges and exhibitors to remember their **conduct and behaviour when at Shows**, last year we saw some conduct that was not in keeping with the Code of Conduct as a representative of the NZCF.

It has been suggested that a new Judges training school be run, but at this stage we still have several judges progressing through their stages and we also have several less rings as the year's progress. I would prefer to see the judges we have covering more assignments in the future.

Judges Contracts - timely reminder that it is the Judges responsibility to ensure that all contracts to officiate are signed off by the PM.

Judges Personal Development & Training - (name change from Judges Refresher) very successful courses have been held over the last 12 months with very positive feedback especially with the future proofing of our Judges who are officiating internationally for a number of organisations. A further course is to be held in the South Island in the near future.

(e) Registrations Portfolio Report (Deb Armishaw)

Although I would estimate approximately 90% of the NZCF Breeder members register if not all their kittens at least some of them per litter, we still have a small number of breeders who are not following the rules. Myself and the SH Registrar have spent an enormous amount of behind the scenes utilising personal time endeavouring to register two kittens sold as pets by an NZCF registered breeder, by a number of means. This was to allow the new owners the ability to show their babies. This has taken us approximately 12 months to resolve and sort, so not an easy fix but one with a happy outcome.

Some of the other issues that the Registrars are faced with on a daily basis and seek permission to rectify are, incorrect DOB's on litters, incorrect Sires, incorrect colours, Breeders using Catz Inc. Sires that aren't registered with NZCF. All of these create extra work behind the scenes for the Registrars that require approval from the PM to rectify these incorrect situations.

At the last EC meeting it was agreed to implement some new fees or align some of the fees with import fees to cover the costs more adequately.

So any Catz Inc., sire that is not in the NZCF system will be required to follow the requirements of Registration Rule 14 and are as follows:

14. Imported Cats

14.1 Application to register an imported cat must be submitted to the appropriate Registrar on an NZCF registration application form, to which must be attached a certified export pedigree (minimum 4 generations) and transfer certificate issued by the registering body or equivalent, being a body

officially recognised by the NZCF, in the country or state with which the cat was registered at the time of export to New Zealand. Photocopies of certified export pedigree and transfer shall be acceptable, but breeder's pedigrees shall not be acceptable.

14.2 Imported cats/kittens registered with another registry, recognised by the NZCF, and with both parents registered with NZCF, can be registered without certified pedigree from the other recognised registry. But proof of ownership (copy of transfer certificate) must be supplied displaying names of the NZCF registered parents.

14.3 Imported cats/kittens may be registered with the NZCF without the issue of a NZCF certified pedigree. The certified pedigree of the registering body or equivalent, being a body officially recognised by the NZCF, in the country or state with which the cat/kitten is registered at the time of export, shall be deemed acceptable. Breeder generated pedigrees shall not be acceptable. Registration fee as set by the NZCF from time to time shall apply.

A reasonable portion of the EC meetings under the Registration Portfolio was taken up with complaints, from buyers or other breeders, regarding breeders not complying with a number of the rules they agree to abide by, with signing the Annual Membership form. On receiving these complaints there is a process to go through including seeing if the matter can be resolved through mediation. If agreed then this goes off to the National Disputes Coordinator (NDC). If mediation fails and the NDC feels there is a case to answer to then the relevant section of the DDP is invoked and that process followed, though because the sale and transfer of cats is enforceable under the Consumer Guarantees Act (NZ), the recommendation can be to advise the complainant to use the NZ Legal system and file under the Disputes Tribunal who have wider enforcement powers than the NZCF EC.

With some of these registration complaints that have been presented over the last 12 months since the 2017 AGM, legal advice has been sought, and this will be reflected in the budget presented at the 2018 AGM.

Legal advice was sought due to the nature of some of the complaints and under what NZCF rules and regulations these could be dealt with, though due to the nature of some cases as previously stated the advice received was that these would be better dealt with under NZ Law, due to requirements under the Consumer Guarantees Act. When the EC have tried to enforce adherence to our rules and regulations, there have been threats of legal action to the EC, being taken by disgruntled members' who were the parties being complained about when advised of the rulings made in those complaints.

As my three year term is complete at this AGM, I would like to take this opportunity to 'Thank' Kaye and Avon for their ongoing hard work in their daily dealings with NZCF members' registrations, transfers, imports and all the other interactions and tasks that they do. Chris, who in her capacity as ILO, for her assistance to the Registrars and the interactions required with overseas organisations. To my fellow EC members for their support at meetings when working through the Registration matters that needed ratifying and resolution.

I wish the incoming EC all the best and hope that they have smoother sailing.

2017 Show Season

2017 Show season had some very positive outcomes and some very low outcomes, for its members. The National Show was hosted by the Canterbury All Breeds Cat Club, it was a wet cold day, and the crowds were lined up, the venue was a great size, but never in the clubs wildest dreams did they think they would get that amount of people coming out on a wet day.

The show was great, beautiful cats and kittens, the most disappointing part of the day was when someone took a young Domestic owners prizes but the club and members got together and replaced all prizes including the rosette and ribbon. This was just amazing.

The **Awards dinner** for 2017 annual winners was held on the Saturday evening before the National Show and it was well attended. A big thank you to Paul Henry who was the MC, also to Diane Holtom and Gaynor Saxon for organising the slide show presentation of National Award Winners.

NZCF Flash Cats published a lot of great show photos in the 2017 season, and all photos were in colour. December issue of Flash Cats had a section which was all about shows, and showing cats, we have had NZCF Annual Award winners, National Show winners, and the list goes on. Gaynor does a great job and thank you from myself and the membership.

Health and Safety within the NZCF has all clubs, EC members and Judges on board. Last year the H & S Officer Sue MacKay updated the H & S Manual and put together a questionnaire. This questionnaire is to help train the Club reps, EC members, Judges, or anyone who is running an event on behalf of the NZCF. This year Sue and myself have added 4 new pages to help clubs or any persons running an event for NZCF. It is called an H & S planning review, and a hazard review. This is also going into the NZCF Business plan. I would like to thank Sue Mackay for all her hard work, in updating the H & S Manual.

2018 Show Season

The National Show for 2018 is being hosted by the Dominion Cat Club and is to be held on Queens Birthday weekend in Wellington. Please come out and support this club, they have a great working committee, many hands make lighter work. The Club has contracted some excellent Judges.

Just a friendly reminder: it takes 24 to 48 hours for a **Show Schedule** to be placed on the web site (if all is good and it has not been returned to make changes to the Show Schedule). I would like to suggest that clubs get their Show Schedule put up six weeks before the closing date on the Schedule.

The **Show Package** computer program has had a lot of work done, however Debbie and Peter are still working on improvements. We rely on feedback from Clubs who are using the package. Joan Hill is the person who is currently responsible for putting together the paperwork however there have been issues with clubs not allowing enough time to complete. It is important that Joan has 7-10 days from the closing date to complete the work (It definitely is not a 5 minute job). Joan has requested that another person is appointed to this role in the not too distant future.

What's coming up for 2019 Show Calendar

Patches and Pointed Incorporated will be hosting the 2019 National show in Tauranga.

Not wanting to forget anybody I would like to extend my thanks to Jane who stepped into the role as Chairperson and what a great job she has done, also Chris Lowe for all her hard work and help, as without Chris this Fancy would be lost and to Marion Petley another hard working member. Joan Hill our hard working Honours Registrar. Peter Davidson our Web Master who puts the Show Schedules up on the website. Sue MacKay our Health and Safety Officer, who puts in a lot of work for the NZCF. I would also like to thank Gaynor Saxon again who also at the drop of a hat has helped me with the articles for Flash Cats, show news and any other promotional work for the NZCF. And thank you David for being my Portfolio buddy.

Finally, I would like to thank the membership for all their support, in my role as Show P/F Manager
Janice Davey

(g) Publications & Marketing

(Jo Woodrow)

Having been asked on to the EC earlier this year when Wendy McComb resigned from her position, I became responsible for this portfolio and it is true there is a lot more to being on the EC than I'd ever appreciated. The analogy of the duck, moving gracefully along whilst kicking like crazy under the water to get anywhere seems pretty appropriate right now. Not being from a Marketing or advertising background certainly makes this role more difficult and my learning curve has been a steep one!

Wendy outlined some goals for Flashcats and the NZCF Marketing plan last year and I really like those ideas and feel they are still relevant and achievable in whatever form the new inbound EC takes after the AGM. I have added a few of my own ideas too:

Goals for Flash Cats

1. Choice for breeders whether to receive the magazine or not
2. Make the magazine pay for itself so then a deduction in our membership fee
3. Attract new business to advertise new products thus reducing our cost to NZCF
4. Work in with the Kennel Club so our magazine can expand.
5. Trial run into a few book shops/Libraries/Cat Cafes

Goals for Publications and Marketing

1. Continue to expand EC presence at all shows with a stand selling current copies of Flash Cats, and past issues for a discounted price/free with membership
2. Expand Marketing to Pet Expos, Dog Shows, and Poultry shows and possibly look at shared shows/displays at A&P Shows across the regions.

- Advertising in Nationwide Pet related magazines and maybe do a feature on becoming a member/discount voucher scheme and promote the show scene for Domestic and Companions as well as Registered Cats.

Historian Report (Jane Webster reports to Publications/Marketing PM)

Because of the NZCF Historian's other commitments very little progress has been made over the last year.

Five lots of donated items have been received as 'inwards assets' since AGM 2017 (3 x 2017 and 2 x 2018) with the highlights being the large box of old standards of points and governance documents and in another box stud book #4 which appears to be the hardest of the stud books to find.

Progress on the inventory the NZCF's history assets is slow and, for the moment, focuses almost entirely on trying to keep up with items as they arrive. The total number of items on the inventory at the time of writing is 316, with only 21 being added in the last year. All inwards assets have had their front cover or page photographed before storage for ease of adding them to the inventory when time permits.

The numbering system for (and inventory of) boxes has been helpful although most new boxes added to the inventory have been boxes going into short-term storage unsorted. The exception is three boxes started for show catalogues for various clubs and the standards of points box.

- 000 Original Boxes (inherited)
- 100 Meetings
- 200 Governance Documents
- 300 Show Catalogues
- 400 Standards
- 500 Registrations
- 600 Breed Interest
- 700 Newsletters & Magazines
- 800 not yet assigned
- 901 Misc.

Ann Skilling continues to make the bulk of the progress for the historian, adding information to the New Zealand cat fancy timeline which now stands at 489 entries. This spreadsheet can be selected for different areas of interest: people, clubs (in general or by name), governance, shows, and fees.

The NZ Cat Fancy History page on Facebook has been neglected over the past year but should become more active in the future.

The (personal) loan of a 'pass through' scanner has had limited success. It worked well for quickly digitising meeting minutes as it scans both sides of documents at the same time and automatically feeds in pages of any size. Three or four sets of 1970s minutes were scanned before other work intervened. The loan on the scanner has been extended and using this to digitise the bulk of the stored assets is a priority in the upcoming year.

Plans for the 2018/2019 year include taking advantage of the fast scanner and getting all other work back on track after three years of having increasingly limited time

available during my Executive Council term. Over the next five years it is hoped to digitise many of the documents which have been in storage for decades in the hope that some of that content can be disposed of, as well as keeping up the general work of the historian.

Item 6 (a) Treasurers Report

Marion Petley

NZ CAT FANCY INCORPORATED TREASURER’S REPORT TO THE 2018 ANNUAL GENERAL MEETING ON THE FINANCIAL STATEMENTS FOR THE YEAR-ENDING 31/12/17

Introduction

The Financial Statements of the NZ Cat Fancy Inc. for the year-ending 31/12/17 are to be presented for adoption at the 2018 Annual General Meeting.

The operating result for the year was a net operating profit, after depreciation and tax provision, of \$4,935, against a budgeted profit of \$5,420, and a profit for the 2016 financial year of \$10,592. This represents a negative variance of (\$5,657).

Acknowledgement should be made once again to our portfolio managers (Executive Council members) for their willingness to again curb all but essential expenditure during the year.

As mentioned in my previous reports, our income is basically derived from four sources, namely, the activities of Publications (Flash Cats), Registrations and Shows, and Membership Fees. Tabulated below are these figures for the last four years:

INCOME	YE 31/12/17	YE 31/12/16	YE 31/12/15	YE 31/12/14
Membership Fees (Total)	23,638	24,598	23,352	23,764
Publications (excl Mship Fees)	11,273	8,742	10,688	8,080
Registrations	46,928	49,057	50,909	50,852
Shows (excl. Mship Fees)	29,343	31,126	27,908	26,771
TOTAL	\$111,182	\$113,523	\$112,857	\$109,467
Increase/(Decrease) Income	(\$2,341)	\$666	\$3,390	(\$3,608)

So in 2017 the income from our four main sources showed a 2% decrease of (\$2,340) over the previous year.

Activity Results Summary

Our seven Activity accounts, (detailed on pages 4-6 of the Financial Statements), showed a total profit of \$40,024, which was in line with the budgeted \$39,990, but a 3% decrease of \$1,200 on the actual 2016 profit of \$41,225. Items of note were:

- BSAC: no printing costs in 2017 for Standards of Points (SoPs)
- IT: increased expenditure of \$1,100 on Resource Development (on-line voting), and ROCAP Support of \$1,720, which averaged out at \$317 per month
- Publications: increased Flash Cats Advertising sales of \$2,600 accounted for the increased Publications profit of \$2,500
- Registrations: reduced revenue of \$2,130 accounted for the reduced profit of \$1,900, with expenditure on a par with 2016
- Shows: reduced revenue from Benching Fees of \$930 accounted for most of the reduced profit of \$1,430

Operating Revenue and Administration Expenditure

Other Revenue

Total Other Revenue was recorded as \$35,000, which exceeded the budgeted \$29,000 by \$6,000, and the actual 2016 figure by \$5,500. (Please refer to Note 6 to the Financial Statements). (2016: \$29,500)

Membership Numbers

The membership numbers for the past year have all but held once again. Membership statistics for the last seven years were:

	2017	2016	2015	2014	2013	2012	2011
Affiliate (Clubs)	27	27	28	28	30	32	32
Associate (incl Family)	91	106	100	107	121	119	57
Full	323	327	342	348	363	381	373
Family (Additional)	85	85	87	87	86	99	102
Junior	9	8	7	2	7	-	2
Life	4	4	3	3	3	3	4
TOTAL	539	557	567	575	610	634	570
Increase/(decrease)	(18)	(10)	(8)	(35)	(24)	64	

Administration Expenses

Total expenditure, after depreciation, came in at \$68,800, which was \$6,340 over the budgeted \$62,460 and \$9,700 over the actual 2016 figure. (Please refer to Note 7 to the Financial Statements)
(2016: \$59,099)

Summary

A net operating profit of \$4,935 for 2017 against a budgeted profit of \$5,420 and the 2016 actual profit of \$10,592, was a pleasing enough result.

- (b) **“That the 2018 AGM of the NZCF accepts the 2018 Budget as presented.”**
- (c) **“That the 2018 AGM of the NZCF endorses the 2019 Financial Forecast as presented.”**
- (d) **“That the 2018 AGM of the NZCF approves the appointment of Fluker Denton Ltd of Levin to carry out the audit of the NZ Cat Fancy Inc. year-end financial statements for the year-ending 31/12/18.” (Constitutional Clause 20.1)**

Item 7 Proposed Constitutional Amendments

7.1C Executive Council

“THAT the following be added as para 11.2 of the Constitution (and the existing para 11.2 and subsequent paras are renumbered):

11.2 Removal by majority vote must meet the following criteria:

- a. The Executive Council member being removed must have been advised of the intention to vote to remove at least 14 days before the vote, advised of the reasons for it, and have been invited to submit a response to be considered.***
- b. The reasons for such a vote must be serious misconduct (including breaches of confidentiality) or significant and/or sustained non-performance of Executive Council duties.***
- c. The vote may only occur at a face-to-face meeting or teleconference. The member being removed is entitled to be present (with a support person if desired).”***

Rationale: At AGM-2015 some concern was raised by members that the ‘removal by majority vote’ clause in the Cessation of Executive Council Membership section of the Constitution (page 13) was very open-ended and with no guidelines could open to misuse.

This amendment seeks to provide some guidance around how the removal by majority vote clause can be used, including the right for a member so removed to have been informed about the intent to remove, the reason for it, and an opportunity to respond. It also specifies what sorts of reasons would give rise to such an action and limits the methods by which such a vote is permitted.

For reference, the current wording is:

11. Cessation of Executive Council Membership

11.1 Persons cease to be Executive Council members when:

- a. they resign by giving written notice to the Executive Council,
- b. they are removed by majority vote of the Executive Council at an Executive Council meeting, or
- c. their term expires.

11.2 If any Executive Council Member is absent from two consecutive meetings without leave of absence on the motion of the Chair the Executive Council shall declare that person's position to be vacant.

11.3 All property and documents obtained or produced during their term remain the property of the NZCF and must without delay be returned to the NZCF at the end of a term of office or removal from office.



7.2C Executive Council

“THAT para 21.2 of the Constitution be amended to read:

21.2 The Annual General Meeting shall be held no later than 6 months after the end of the financial year. The Executive Council shall determine when and where the NZCF shall meet but the second full weekend falling in May each year shall be reserved for the use of Annual General Meeting.”

Rationale: Due to resolution at AGM-2012 the AGM cannot be held on the same date as a show and so it has become quite difficult to plan for, and set the date of, the AGM. Reserving a weekend for the AGM each year will resolve this problem but that the wording is added to the existing statement means that the authority still remains for the Executive Council to set a different date if they need to do so.

For reference, the current wording is:

21. Conduct of Meetings

21.2 The Annual General Meeting shall be held no later than 6 months after the end of the financial year. The Executive Council shall determine when and where the NZCF shall meet.



7.3C Executive Council

“THAT para 23.7 of the Constitution be amended to read:

23.7 Executive Council meetings may be conducted:

- a. at a venue specified by the Executive Council face-to-face, or if not determined at the prior meeting then by the Secretary giving the Executive Council not less than 48 hours’ notice, by telephone call, or email message, or in writing, or other media; or***
- b. by the use of a telephone or video conference call or other media whereby all the Executive Council may be deemed to have heard what each attendee is saying; or***
- c. by use of email to obtain a vote, whereby all Executive Council voting members may be deemed to have read what each Executive Council member has written and acknowledge that by using a voting format to record their decision.”***

Rationale: This will allow the Executive Council Members to make decisions outside of the quarterly meetings on urgent matters and when a teleconference or video conference or other media is not cost effective or deemed necessary to allow Executive Council to have continuity for the day to day running of New Zealand Cat Fancy Inc. business.

The addition of this clause in no way, shape or form, will replace the standard meetings and as is the usual practice any decisions will be ratified at the next face to face meeting.



7.4C Executive Council

“THAT para 5.1 l of General Rules & Policies be deleted and para 21.8 of the Constitution be amended to incorporate the requirements of both rules, so that para 21.8 will then read:

21.8 All NZCF meetings shall be chaired by the Chair. If the Chair is absent, the Vice-Chair shall chair the meeting. If the Vice-Chair is also absent, the NZCF shall elect another Council member to chair that meeting. Any person chairing an NZCF meeting has a casting vote (which shall be used to preserve the status quo, in the event of an equality of votes) in addition to their right to vote as a member.

Rationale: The rationale is in three parts:

Deletion of GR&P subpara 5.1 l.; There is different information in the Constitution and General Rules & Policies. The Constitution is the overriding document so the conflicting information in General Rules & Policies should be removed. Constitution paras 21.5 and 21.8 and General Rules & Policies subparas’ 5.1 b. and 5.1 m. all indicate that the Chair is entitled to a vote as a member of the NZCF.

For reference, para 5.1 l currently reads:

1. The Executive Council Chairperson, whilst presiding over a General Meeting, or anyone acting instead, shall not have a substantive vote but shall only have a casting vote, which shall be used to preserve the status quo, in the event of equality of votes.

Addition of 'status quo' line to Constitution para 21.8; The direction that the Chair should use their casting vote to preserve the status quo is not currently included in the Constitution but was included in the General Rules & Policies subpara which will be deleted, so it seems appropriate to retain this part of the rule by adding it to the Constitution.

Deletion of the word Council from the second sentence of Constitution para 21.8; Section 21 of the Constitution is entirely about 'NZCF Meetings' (which are Annual or Special General Meetings only, refer paras 30.1 c. and g.) so the word 'Council' should not be in this sentence. (Section 23 deals with 'Executive Council Meetings'.)

For reference, 'NZCF meeting' or 'meeting' is defined as follows:

30.1 In this Constitution:

- c. 'meeting' means any Annual General Meeting and any Special General Meeting;
- g. 'NZCF meeting' means any Annual General Meeting, or any Special General Meeting, but not a Council meeting;



7.5C Executive Council

“THAT para 12.4 of the Constitution and its subparas, be amended to read:

12.4 Vacancies.

- a. ***If the position of any Executive Council member becomes vacant between NZCF meetings, the Executive Council shall appoint the***

person who was the next highest polling candidate for an Executive Council position at the last election. These appointments of the next highest polling candidate run for the unexpired term.

- b. If no next highest polling candidate is available the Executive Council shall appoint another ordinary or life Member to the vacancy. These appointments to Executive Council vacancies run until the next AGM.***

Rationale: Vacancies on the Executive Council are filled either by the next highest polling candidate or (when there are no next highest polling candidates left) by the choice of the remaining Executive Council members. Currently both kinds of appointments only last until the next AGM.

This is reasonable where the person appointed is the choice of the Executive Council since the NZCF membership did not have an opportunity to have any input. However, when the next highest polling candidate is being appointed to a vacancy, this is a person who has been nominated, was prepared to serve three years, and has been part of the NZCF's election process, and so they should be able to complete the unexpired term of the person they are replacing.

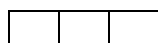
Note: Depending on when the vacancy occurs and how much term is remaining, the next highest polling candidate might serve as much as 3 years or as little as a few weeks (if the term of the person they are replacing was due to end at the next AGM).

If passed, this change would take effect from when the new Constitution is filed with the Registrar of Incorporated Societies, in accordance with para 27.5.

For reference, the current wording is:

12.4 Vacancies.

- a. If the position of any Executive Council member becomes vacant between NZCF meetings, the Executive Council shall appoint the person who was the next highest polling candidate for an Executive Council position at the last election.
- b. If no next highest polling candidate is available the Executive Council shall appoint another ordinary or life Member to the vacancy.
- c. Appointments to Executive Council vacancies run until the next AGM.



7.6C Executive Council

“THAT the following changes are made to Section 4. Types of Membership of the Constitution to clarify the position of associate members (with renumbering as required):

4.2 A member of the NZCF will either be an ordinary member, an affiliate member, an associate member, a junior member, or an honorary member.

4.3 An ordinary or affiliate member has the rights, privileges, recognition and responsibilities set out in this Constitution.

4.4 The classes of ordinary member are:

- a. ***full members; who having paid the required fees, subscription and levies are eligible to vote and is restricted to applicants whose primary place of residence is within New Zealand***

- b.** *family members; who having paid the required fees, subscription and levies are living at the same address of a full member, are a member of the full member's family (family member is as defined by current Family Laws in New Zealand), are aged 16 years or more, and who will have voting rights but will not receive any NZCF publications.*
 - c.** *life members; longstanding members who have been acknowledged as having made significant contribution to the NZCF and have all the rights and privileges of full member (including the right to vote), but do not have to pay subscriptions, or levies.*
- 4.5** *Associate members, having paid the required fees, subscription and levies, are not eligible to vote, cannot be granted nor use a NZCF prefix and cannot hold office in the NZCF.*
- 4.6** *Junior members, having paid the required fees, subscription and levies are under the age of sixteen years, they live in New Zealand, and have the same rights as an associate member.*

and THAT the following changes are made where the Constitution refers to ‘an ordinary or a life member’ to reflect this change:

- 12.1 e.** *All nominations for Executive Council shall be restricted to persons who are:*
- i.** *primarily resident within New Zealand; and*
 - ii.** *an ordinary member of the NZCF with voting rights.*

- 12.4 b.** *If no next highest polling candidate is available the Executive Council shall appoint another ordinary member to the vacancy.*

and THAT the equivalent amendments to the General Rules & Policies are made.”

Rationale: Both the Constitution (Section 4) and General Rules & Policies (Section 2) set out the types of membership and are in conflict over associate members. The Constitution places them as one of the classes of ordinary member while the General Rules & Policies does not. Although the Constitution is the over-riding document this is problematic as para 12 a. of the Constitution requires nomination for Executive Council positions to be made by ordinary members – currently full, family, associate, and junior - when associate and junior members do not have the right to vote (so being able to nominate would be an unusual occurrence) and life members are excluded from exercising the right to nominate.

The proposed change gathers into ‘ordinary membership’ all the individual voting members – full, family, and life members – as these three classes can all vote, hold a prefix, or hold office.

Associate and junior membership are both characterised by being unable to vote, hold a prefix, or hold office. With this proposed change they are both excluded from ordinary membership (as the associate membership already is in General Rules & Policies).

The proposed changes to 12.1e and 12.4b are to remove the reference to ‘ordinary or a life member’ as the proposed change would allow the use of ‘ordinary member’ to include life member.

Note: If remit 7.5C is carried para 12.4 b. of this remit should be updated by an amendment to this motion to include an additional sentence, and will read:

- 12.4 b *If no next highest polling candidate is available the Executive Council shall appoint another ordinary member to the vacancy. These appointments to Executive Council vacancies run until the next AGM.*

For reference, the current wording is:

- 4.1 Membership shall be open to:
- a. any individual person who wishes to become an ordinary member who is interested in owning, breeding or exhibiting cats, who is, a full, junior, family or life member of a cat club that is an affiliate member of the NZCF, or
 - b. a club incorporated under the Incorporated Societies Act 1908 that wishes to become an affiliate member and has objects and other rules that are consistent with and remain consistent with this Constitution, and has at least five members having voting rights with the NZCF.
- 4.2 A member of the NZCF will either be an, ordinary member, an affiliate member, a life member, or an honorary member.
- 4.3 An ordinary, affiliate or life member has the rights, privileges, recognition and responsibilities set out in this Constitution.
- 4.4 The classes of ordinary member are:
- a. full members; who having paid the required fees, subscription and levies are eligible to vote and is restricted to applicants whose primary place of residence is within New Zealand
 - b. associate members; who having paid the required fees, subscription and levies are not eligible to vote, cannot be granted nor use a NZCF prefix and cannot hold office in the NZCF.
 - c. family members; who having paid the required fees, subscription and levies are living at the same address of a full member, are a member of the full member's family (family member is as defined by current Family Laws in New Zealand), are aged 16 years or more, and who will have voting rights but will not receive any NZCF publications.
 - d. junior members; who having paid the required fees, subscription and levies are under the age of sixteen years, they live in New Zealand, and have the same rights as an associate member.
- 4.5 A life member is a person who is acknowledged as a longstanding member who has made significant contribution to the NZCF. A life member has all the rights and privileges of an ordinary member (including the right to vote), but does not have to pay subscriptions, or levies.
- 4.6 An honorary member is a person who is acknowledged as providing or having provided important services to the NZCF. An honorary member has none of the rights or privileges of an ordinary or life member and does not pay membership fees.
- 4.7 An affiliate member is as described in para 4.1 b. Affiliate members have the right to vote.
- 12.1 e. All nominations for Executive Council shall be restricted to persons who are:
- i. primarily resident within New Zealand; and
 - ii. either an ordinary or a life member of the NZCF with voting rights.
- 12.4 b. If no next highest polling candidate is available the Executive Council shall appoint another ordinary or life Member to the vacancy.



Item 8 **General Remits (other proposed motions)**

8.1G Executive Council

“THAT the heading of paras 17.6 – 17.9 of Registration Rules be amended to read:

Sale and Rehoming

and that a new para, 17.6a be added before para 17.7 of Registration Rules which reads:

- 17.6a** **Where an ex-breeding cat is sold or gifted for rehoming, the cat:**
- a.** **shall have received at least one current (within the preceding 12 months) vaccination against Panleukopenia, Rhinotracheitis, and Calicivirus and the vet’s certificate shall be provided by the breeder at the time of delivery of the cat;**
 - b.** **shall not be showing signs of illness which may be considered infectious or contagious; and**
 - c.** **shall be desexed prior to rehoming.”**

Rationale: Currently there is no rule on the rehoming of ex-breeding cats. The addition of this rule will allow the ex-breeding cats the same protections and assurances that are currently provided to kittens, breeding, and pet only cats.



8.2G Executive Council

“THAT para 5.1, subparagraphs f. – i. of General Rules & Policies are amended are amended to allow for online voting on Constitutional remits as follows:

- f.*** ***Voting at all General Meetings shall be by a show of hands holding voting cards (unless a poll is demanded by at least 10% of the members present at the meeting who are entitled to vote). Members may cast their votes in person or appoint a proxy for changes to the constitution. Members may cast their vote by postal ballot, online voting, in person, or appoint a proxy.***
- g.*** ***Any eligible member not in attendance, and who has not nominated a proxy, must have returned their ballot with a postmark showing a date on or before the due date for ballots to be returned as shown on the ballot paper(s) for their vote by ballot to count, or have submitted their vote online prior to the close of the online voting process for their vote to count.***
- h.*** ***Any member having already cast their vote by ballot or online voting may not be issued with a voting card on the day of the meeting. They may attend, may be called upon to speak and make motion or second a motion, but may not vote.***
- i.*** ***Votes by ballot or online voting shall be recorded prior to the meeting. The results of ballot counts cast on an item on the agenda shall not be made known until after a vote from the floor has been taken. Scrutineering (if any) of the ballot paper or online voting count shall be by whatever method is determined as appropriate by the Executive Council.”***

Rationale: Currently the NZCF rules allow postal ballot votes for changes to the Constitution. By inserting the underlined words into the specified clauses members will from the 2019 AGM have the ability to use online voting for Constitutional remits at the same time they are voting for Executive Council, Breed Section Representatives, etc.

For reference, the current wording is:

- 5.1 At all general meetings of the NZCF the provisions in the Constitution (Section 21. NZCF Meetings) and the following shall apply:
- f. Voting at all General Meetings shall be by a show of hands holding voting cards (unless a poll is demanded by at least 10% of the members present at the meeting who are entitled to vote). Members may cast their votes in person or appoint a proxy for changes to the constitution. Members may cast their vote by postal ballot, in person, or appoint a proxy.
 - g. Any eligible member not in attendance, and who has not nominated a proxy, must have returned their ballot with a postmark showing a date on or before the due date for ballots to be returned as shown on the ballot paper(s) for their vote by ballot to count.
 - h. Any member having already cast their vote by ballot may not be issued with a voting card on the day of the meeting. They may attend, may be called upon to speak and make motion or second a motion, but may not vote.
 - i. Votes by ballot shall be recorded prior to the meeting. The results of ballot counts cast on an item on the agenda shall not be made known until after a vote from the floor has been taken. Scrutineering (if any) of the ballot paper count shall be by whatever method is determined as appropriate by the Executive Council.



8.3G Executive Council

“THAT paras 5.2 j and 5.3 f of General Rules & Policies are amended to give timeframes for online voting as follows:

5.2 j. At least 28 days before the Annual General Meeting, the Secretary shall forward the agenda for the Annual General Meeting to the secretary of each club and to all members of the Executive Council. In addition, and with the assistance of the Treasurer, the Secretary shall also cause an agenda, any remits, and an alphabetical list, by type of office, of all eligible candidates for elected positions and any nominations for life membership, together with a ballot paper, to be sent to all eligible voting members of NZCF and they will be advised that online voting is open. The postal ballot paper or online voting shall be in such form as the Executive Council shall approve.

5.3 f. At least 14 days before the Special General Meeting, the Secretary shall forward the agenda for the Special General Meeting to each club and to all members of the Executive Council. In addition, and with the assistance of the treasurer, the Secretary shall also cause a ballot and a form for giving proxy, along with an agenda, to be sent to all eligible voting members of the NZCF and they will be advised that online voting is open.”

Rationale: Currently the NZCF rules only give the timeframes for the submission of postal ballot votes. Inserting the underlined words into the specified clauses will bring online voting for Annual or Special General Meetings under the same deadlines as other voting.

For reference, the current wording is:

- 5.2 At Annual General Meetings of the NZCF the provisions in the Constitution (Section 21. NZCF Meetings) and the following shall apply:
- j. At least 28 days before the Annual General Meeting, the Secretary shall forward the agenda for the Annual General Meeting to the secretary of each club and to all members of the Executive Council. In addition, and with the assistance of the Treasurer, the Secretary shall also cause an agenda, any remits, and an alphabetical list, by type of office, of all eligible candidates for elected positions and any nominations for life membership, together with a ballot paper, to be sent to all eligible voting members of NZCF. The postal ballot paper shall be in such form as the Executive Council shall approve
- 5.3 For all Special General Meetings of the NZCF the provisions in the Constitution (Section 21. NZCF Meetings) and the following shall apply:
- f. At least 14 days before the Special General Meeting, the Secretary shall forward the agenda for the Special General Meeting to each club and to all members of the Executive Council. In addition, and with the assistance of the treasurer, the Secretary shall also cause a ballot and a form for giving proxy, along with an agenda, to be sent to all eligible voting members of the NZCF.



8.4G Executive Council

“THAT para 5.1, subpara f. of General Rules & Policies is amended to remove a conflict with the Constitution as follows:

- f. Voting at all General Meetings shall be by a show of hands holding voting cards (unless a poll is demanded by at least 10% of the members present at the meeting who are entitled to vote). For changes to the Constitution members may cast their votes in person, by postal ballot, online voting, or appoint a proxy. For other business members may cast their vote in person, or appoint a proxy.***

Rationale: According to para 27.1 of the Constitution votes for changes to the Constitution can be made in person, by proxies, and by postal votes. The current wording of this subpara 5.1 f. of General Rules & Policies stated that only in person or proxy votes could be used for changes to the Constitution which is a clear conflict and also does not reflect usual practice. The current final sentence of the subpara permits members to cast their vote by postal vote in addition to in person or by proxy but does not specify what part of the business of the meeting this related to, and usual practice is that postal votes are only used for motions to change to the Constitution; general remits and general business are only voted on only by people who are at the meeting either in person or by proxy.

Note: If remit 8.2G is lost the reference to ‘online voting’ in the Constitutional changes sentence should be removed by an amendment to this motion.

For reference, the current wording is:

- 5.1 At all general meetings of the NZCF the provisions in the Constitution (Section 21. NZCF Meetings) and the following shall apply:
- f. Voting at all General Meetings shall be by a show of hands holding voting cards (unless a poll is demanded by at least 10% of the members present at the meeting who are entitled to vote). Members may cast their votes in

person or appoint a proxy for changes to the constitution. Members may cast their vote by postal ballot, in person, or appoint a proxy.



8.5G Members

Debs Armishaw #267; Marie Prendergast #1637; Hannah Grant #1961; D Ann Skilling #370; Avon Aspden #452; Sue Starrs #309; Anita Cheetham #523; Fiona Taylor #008; Sue J Davis #670; Jan Allot #1196; Bobbie Bokhove #0894; Aimee Gowan #2009;

“That the underlined words are added to Show By-law 13.4 Breeder’s Award of Merit certificates are offered by NZCF to the breeder of the NZCF registered pedigree exhibit which in the opinion of the judge is most worthy of the award. This can be any cat / kitten that the judge feels has an attribute worthy of a special award due to its breed or breeding. One Breeder’s Award of Merit shall be offered to a cat or kitten in each of the separate divisions; one shall be offered to the entire cat section, one to the entire kitten section, and one shall be offered **to the neuter/spay cat section and one to the neuter/spay kitten section.**”

The current by-law is:

13.4 Breeder’s Award of Merit certificates are offered by NZCF to the breeder of the NZCF registered pedigree exhibit which in the opinion of the judge is most worthy of the award. This can be any cat / kitten that the judge feels has an attribute worthy of a special award due to its breed or breeding. One Breeder’s Award of Merit shall be offered to a cat or kitten in each of the separate divisions; one shall be offered to the entire cat section, one to the entire kitten section, and one shall be offered to either a cat or kitten in the neuter/spay section.

Rationale:

Often there are outstanding exhibits in both N/S sections that deserve recognition of being a worthy example of a breeders’ effort in improving the breed.

This by-law if passed will come into effect at the start of the 2019 show season.



8.6G Mid-Island Cat Club

Remit for consideration at the 2018 NZ Cat Fancy Inc. Annual General Meeting

“That the Mid Island Cat Club proposes the NZ Cat Fancy Inc. membership hereby directs the Executive Council without delay to amend Rule 13 of the NZCF Show Bylaws by replacing Schedule D with the following amended document:

Appendix D: NZCF Annual Awards Scheme

Introduction

D.1 The NZCF promotes its own Annual National Award scheme in a show season for an exhibit owned by a member who entered their exhibit at an NZ Cat Fancy club accredited show where the exhibit is placed in the specified top ten and thereby the exhibit may gain and accumulate points as set in Schedule C4. For the

purpose of this rule, a show season is defined as the NZ Cat Fancy's current financial year.

Roll of Honour

D.2 NZCF Annual National Awards are awarded each year under the following Roll of Honour Sections within Divisions to the cats placed in these Sections as follows:

Division	Annual Awards Sections	Places
Longhair	Top Ten Entire Cats	Best Entire Cat, Runner up Best Entire Cat, then places 3-10
	Top Ten Entire Kittens	Best Entire Kitten, Runner up Best Entire Kitten, then places 3-10
	Top Ten Neuter / Spay Cats	Best N/S Cat, Runner up Best N/S Cat, then places 3-10
	Top Ten Neuter / Spay Kittens	Best N/S Kitten, Runner up Best N/S Kitten, then places 3-10
Shorthair	Top Ten Entire Cats	Best Entire Cat, Runner up Best Entire Cat, then places 3-10
	Top Ten Entire Kittens	Best Entire Kitten, Runner up Best Entire Kitten, then places 3-10
	Top Ten Neuter / Spay Cats	Best N/S Cat, Runner up Best N/S Cat, then places 3-10
	Top Ten Neuter / Spay Kittens	Best N/S Kitten, Runner up Best N/S Kitten, then places 3-10
Domestic	Top Ten Longhair	Best Cat or Kitten, Runner-up Best Cat or Kitten then places 3-10
	Top Ten Shorthair	Best Cat or Kitten, Runner-up Best Cat or Kitten then places 3-10
Companion	Top Ten Longhair	Best Cat or Kitten, Runner-up Best Cat or Kitten then places 3-10
	Top Ten Shorthair	Best Cat or Kitten, Runner-up Best Cat or Kitten then places 3-10

Method - to Gain and Accumulate Points – to Determine Places in Each Top Ten Section

- D.3.1 To participate in the NZ Cat Fancy Annual National Award scheme the member's exhibit must be placed in the Top Ten of Ring One (1) at an accredited club's show to gain points.
- D.3.2 The points to be awarded shall be as provided in Schedule C.4. The Honours Registrar will provide the means to record the results and progressively from time to time report the same to members.
- D.3.3 During a show season the member's exhibit points gained will be accumulated by adding together the exhibits best top ten place results obtained in Ring One (1) from at least three (3) shows and up to but no more than five (5) shows.

- D.3.4 In the event of a tie for a top ten place in any Roll of Honour section, at the end of the show season the count-back method described here must be undertaken by the Honours Registrar to determine which exhibit with an equal score could be given a higher or lower placing. Any count-back will examine those tied exhibits best results in Ring Two (2) from three (3) shows selected from the qualifying shows used to gain points in Ring One (1). If after completing the count-back a tie still exists the count-back will consider the tied exhibits best results in Ring Three (3) from the same three (3) shows as for Ring Two (2). If a tie still exists the results of the places affected shall be declared as a tie. The Honours Registrar's decision shall be final.
- D.3.5 The awards detailed in the Roll of Honour awards will go to those cats/kittens with the highest accumulated points ranked from one to ten. Only ten places including tied results shall be included for each award. However see clause D.3.6 for a possible exception.
- D.3.6 Where following a count-back a tie is declared the points will be awarded to ten top ten places only. For example, two exhibits tied for first then the next highest scoring exhibit is placed third. If there is a tie for tenth place then for practical purposes the Honours Registrar may choose to place eleven exhibits for the tenth place in the award the count relates to.
- D.3.7 The results of the NZ Cat Fancy Annual National Awards to be published in December issue of Flash Cats.

Rationale and guidelines:

NZCF should promote an annual national awards competition that is conducted on a fair and equitable basis for all its members. It is proposed that this changed awards scheme be adopted to start from the beginning of the 2019 show season. By adopting the changed annual national award scheme to this method means the NZ Cat Fancy is seen as supporting a wider number of its affiliate member clubs, especially the smaller clubs. The annual national awards should make clear an exhibit will need to participate at multiple shows rather than just count multiple rings from one or two shows.

The 2017 awards demonstrated how one or two clubs can dominate the annual award results. This change will help to ensure we have a real competition on a wider more National oriented basis. Members should be advised through the Show Schedules the Rings that will participate in the annual national awards scheme.

For those not familiar with a typical count-back method the following guideline is recommended. At the year's end having conducted the counting of points gained from the five best results as selected from Show Ring one results it is possible for tie to occur. From the five selected shows used to count the total points gained the Honours Registrar will analyse the tied exhibits best results in Ring Two (2) from three (3) of those five (5) shows counted. For example – Cat A ties in first place with Cat B and each have 215 points. If the result of the count-back from the records in Ring 2 over 3 shows indicates Cat B was placed higher than Cat A in two out of the three results then Cat B is awarded 1st and Cat A 2nd. If required the count-back may use the results from Ring Three (3) and the method described to help separate the tied place. Note, their national points EG 215 do not change only the places.

The count-back results are used to separate tied places NOT to change the points gained. It is necessary to use count-back results from three shows to get separation. The use of a count-back process from three shows makes it fair for all participants.

This remit is recommended to members for its adoption and implementation. And for the Executive Council to update and amend the Show Guidelines to ensure this changed Show Bylaw is accorded its full effect for the 2019 show calendar.



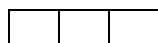
8.7G Palmerston North Cat Club Inc

Show By Laws: Appendix D. NZCF Annual Awards Scheme - Best Rings

“That Show Bylaw Appendix D is amended by adding the underlined wording to D.3

D.3. A set number of ring results are used in the calculations and that number is decided by the Executive Council from time to time. The best point scores from the set number of rings during the show season will be used to calculate placings in the NZCF Annual Awards at the end of the year. The total number of points are added together from the best placings, i.e., only the best scores from the set number of ring results will be used even if a cat has additional top ten placings. **Except that no more than 3 ring results (or half the total number of ring results as decided by the Executive Council should they decide on an even number of ring results to be used to decide Annual Awards) obtained in a Single Breed ring may be used by any cat.”**

Rationale: The New Zealand Cat Fancy Annual Awards should reflect the best cats or kittens across all breeds. Under the current system, if a cat does exceptionally well in a large number of well-supported single breed rings, it is possible for it to feature highly in the NZCF Annual Awards without ever winning over cats in any but its own breed. This gives an advantage to that cat because cats of other breeds are ineligible to enter that single breed ring which means that the current Annual Awards Scheme does not provide a level playing field for all Breeds of Cats. It is also common for such Single Breed rings to be extremely well supported by both breeders and pet owners so Entry Numbers are often boosted by cats which are not necessarily competitive but which give a point’s advantage to the cats that are.



Item 9 Discussion & Approval of Plans

For the balance of the current and next five (5) calendar years.



Item 10 Any Other Business

(With the leave of the meeting any other matter that the meeting decides to discuss)

Attachment ‘A’ – Auditors Report
Attachment ‘B’ – 5 year Business Plan

Chris M Lowe
Secretary NZCF