



MINUTES OF EXECUTIVE COUNCIL MEETING NO: 27
HELD 10-12TH DECEMBER 2010 AT THE ELMS HOTEL, CHRISTCHURCH.

ITEM 1: Attendance:

Annette opened the meeting at 1.20pm because the presenter for the Privacy Workshop was going to arrive late.

Executive Council: Annette Dunn (Chair)
Zena Pigden, Paul Flanagan, Janice Davey,
Cheryle St Clair-Newman, Paddy Smith

In Attendance: Marion Petley (Treasurer)
Chris Lowe (Executive Council Secretary)

ITEM 2: Confirmation of Minutes of EC Meetings

- 11-13 June 2010 (Palm Nth)
 - 8th October (pre AGM)
 - Post AGM 10th October 2010
- Teleconference/Skype Meetings
- 29TH July 2010
 - 15th August 2010
 - 15th September 2010
 - 29th September 2010

Corrections: 8th October 2010 (pre AGM) - Marion not in attendance

Paul/Zena" That the minutes of all meetings be accepted as a true and correct record."

**Meeting Adjourned for the Privacy Workshop 1.50 pm
Reconvened at 4.00 p.m.**

ITEM 3: Matters arising from the minutes

11-13th June (page 7) re: Supervision expenses claim from Central District Cat Fanciers - Marion to draft response to CDCF through the EC Sec.

Janice: EC has made certified pedigrees with breeding transfers a mandatory requirement - why are we penalising those who do it right? It is another charge that breeders will have to absorb.

Zena: there are breeders who do not supply pedigrees - the registrars endorse this strongly, I am happy with the decision however I do believe that the fee should be a very modest one.

Following further discussion it was agreed that this should alleviate cats being sold without pedigrees. Chair: Acknowledged that there are concerns amongst the group regarding the mandatory decision, she was happy to revisit the setting of the fee following further discussion it was decided that the mandatory requirement will stand along with the set fee.

Janice: requested that her concerns be noted regarding the mandatory requirement and the setting of the cost of \$26.

Janice: Page 13 - students judges do not want their assignments being handed over to NZCF.

Annette: It is very difficult for people to obtain information. If there are people from say America or England looking for information who do they go to? The recent case of an overseas query to be included in a magazine article was why this was brought up in the first place. It wasn't about Students work being made available to new students at all it was about having somewhere to go to be able to access this breed type info instead of having to 'reinvent the wheel each time."

Cheryle: Why can't the Lead Tutors hold the information in a library?

Janice: The biggest concern of the Students is that they do not want their assignments being handed out to other students to copy.

Annette: These could be put on a secure area on our website.

Cheryl - New breeders should be able to access information via the cat fancy.

Janice: Page 18 Re: application for refund of course fees (Kerry Simons) under the Fair Trading Act we do not have to refund. The Student had commenced the training course. The decision stands

Meeting adjourned at 5.00 p.m.

EC Meeting Reconvened 6.00 p.m.

Cheryle absent

Janice: 29/7 re: all officiating judges having contracts - payment for Judges are not in the rules. If a Club has asked an NZCF Judge to judge domestics/companions they must be contracted. Under Bylaw 7.6 Judges expenses - someone out of the area or they use a judge who is perhaps exhibiting, anybody who is asked to judge should sign a contract.

Annette - history dictates the judge word was always only used for a qualified judge.

Paul is to look at a possible amendment to 7.6(a) to clarify that clubs do not have to pay for students and other persons to judge domestic and companions - and also the definition of "Judge". This needs to appear in the Show Rules and Policies.

(Cheryle arrived)

Annette: 15/9 - Budget for the National for approval sent to everyone

Annette: last page - Public liability we are claiming it back Marion to follow-up EC Secretary: Thank you letters received from Massey University & Boyd Jones.

Chair: 29/9 teleconference - Judges for the National - Cheryle to go back to ACF (Julie Walker) to supply another Judge.

Welfare Fund - no claims made

8th Oct: Pre AGM minutes (take Marion's name out)

Calendars - A flag has been placed on the Website. The calendars have not yet been received by Cheryle. Consideration should be given to a flyer being sent out to Affiliate Clubs and possibly a listing on Trade Me.

World Cat Congress - Chris Lowe is to attend and has been asked to Judge at the South African Cat of the Year Show in Johannesburg

Page 5 - passwords ROCAP done

Signatories to accounts - Marion to follow-up

Iris Baker - has indicated that she is happy to be considered for the Companion Animals Council liaison role as South Island representative.

Janice Davey: At the closing date we had one applicant for the position. We have an application process and we should accept that an application was received on time by Val Ball.

Zena: If we think it advantageous to the NZCF to have the split role, it would be advantageous for Canterbury to have a liaison role.

Chair: Val Ball is the appointed CAC Representative for NZCF if Iris wishes to attend in her own right that is her choice.

Meeting adjourned 7.08 pm
Reconvened Saturday 8.30 a.m.
ITEM 4 Correspondence

Pet Industry Association - document has been circulated

BA70/10 Parties have emailed all EC members - both have been notified of the correct process procedure for complaints. Documents are to be sent back to the Lawyer **"stating that both parties have been advised of the correct procedure - and that NZCF cannot act on this because it is not an acceptable process under our Disputes & Discipline Procedure."**

Clarification requested from Barbara Beatson regarding whose name the annual awards are recorded in for those exhibits that are with new owners. The EC agreed that this matter was discussed at an earlier meeting and that the awards go to the new owner of the cat.

Burmilla Codes: Update requested from Avon Aspden.

Zena Pigden: It was decided at the last meeting to notify every owner of a Burmilla what the correct codes are - but I have failed to do that. The other thing we could do is go through the breed section members and send them a confirmation of the codes with an apology for the confusion caused. Avon asked for the Shaded codes to be added to the Burmilla. Zena & Paddy to follow-up on this matter.

EC Secretary presented a complaints summary -

Chair: perhaps we could look at putting stop gap measure in and add into the disputes process - In all cases once it is referred to mediation the fee is to be refunded to NZCF.

Zena: this would be an issue for those complaints referred to mediation but the parties have come to some agreement but there has been no formal responsibility attached. We could have an internal step that is formally part of the process before it goes to mediation - may be an internal step that does not cost NZCF anything prior to mediation.

Chair: this would be giving a timeline or it will be referred to the mediation process and you may be charged.

Janice - Portfolio Manager or the Chair could receive it first, this would be like an internal review process. This can be sorted when the document is reviewed, it is really important the process is in place to deal with repeat offenders.

Chair: This discussion referred to General Business

Zena; A detailed submission had been sent in by Gaye Lister regarding HCM in the Ragdoll Breed - although the EC Secretary has not received the submission because of an issue with the mail box I would like this to be considered.

Janice - This submission did not go through the correct process in that it was not received in time for it to be considered.

Chair: Happy for it to be tabled at the end of the meeting if time permits to allow some discussion.

Kapiti-Horowhenua - Letter regarding the approval of Pedigree Persian Cat Fanciers additional show date will be dealt with under the Shows Portfolio report.

Zena - standard of points, Tasman Manx has never been an approved standard - preliminary standard submitted a couple of years ago. Type standard being sort by the breeder is different from the preliminary standard.

Lyall Payne - letter tabled at the post AGM meeting no instructions given by that meeting, so this is still sitting in the correspondence file.

Janice/Zena "That EC go into committee."

Janice/Zena "The EC come out of committee" Carried

"That Paddy Smith writes a letter of apology to Lyall Payne". Carried

Letter is to be sent to the Privacy Commission - advising that all Executive Council Members attended the Privacy workshop.

Margaret Bean welcomed to the meeting

Marion thanked everyone for the support - on the loss of Harold, she received wonderful support not only from individuals but a lot of the Affiliate Clubs, and it was much appreciated.

ITEM 5: Portfolio Reports

Business/Admin report

Annette Dunn

Appointments: No expression of interest has been received for the Health & Safety Officers position - we are required to have this position filled. Executive Council Secretary is to approach Sue Mackay

Privacy Officer: As Annette is now holding the position as Chairman of the Cat Fancy this could be seen as a conflict of interest, and requested that another EC Member be appointed.

Annette/Zena: "That Janice is appointed as Privacy Officer."

Stationary Officer - Anna Arnold-Finlayson (confirmed)
Companion Animals Council & SPCA Liaison - Val Ball confirmed.

Setting of Honoraria: This had been discussed prior to the AGM and a minimum increase had been budgeted for.

With the appointment of the Editor the honorarium to the Assistant Editor will cease. The last payment to be made for is the December quarter.

Financial Report Marion Petley

There has been some pressure on our cash flow situation since mid September. The term deposit balance has reduced a further \$15,193 to cover September commitments and this month for the honoraria a further \$15,000 will be required (leaving term deposit balance of \$94,170).

When budgeting for a loss of \$40k we would always have to draw down on reserves. Revenue is down too.

Loss projecting for next year or at least we budgeted for - (\$9800) loss
Draft budget to be discussed further.

Annette Dunn/Janice Davey: "That the payment of accounts for the period 1/9/10 to 30/11/10 totalling \$45,554.33 (incl GST) be approved for payment in retrospect." Carried

Annette/Janice: "That the payment of accounts for the period 01-31/12/10 totalling \$15,707.60 (incl GST) be approved for payment."

Carried

Membership 653 slight increase since last report
Aged Debtors (2) \$156.86 + \$460 Annette to follow up

Paddy/Paul: That the adoption of the 2011 schedule of fees be ratified."

Carried

Pro-rata Fees Pro-rata fees for full and family memberships for new members - have been put in place, this is a much fairer way for those new members joining the organisation part way through the year.

Dorothy Horton welcomed

Accounting Compliance

& Practices Under Clause 19.2 requires for the publishing of Regulations for the Council's accounting practices, processes and procedures within 20 working days. A Community Resource kit is to be used to produce details.

Bank Signatories Sent back for additional information, the bank have changed their reporting function.

Broadband &

Toll Accounts A reminder to all EC Members, Officers and Officials who receive reimbursement for broadband and tolls that they need to forward the Treasurer one statement of each for file to meet GST audit requirements. A reminder will be sent out.

Process-Handover This will be addressed around the Management of each Portfolio. We don't want to loose track of the information.

EC Secretary - The Shows Portfolio Manager did hand over the contract for the National Show.

Paddy: The Editor Flash cats is hoping to have all magazines out this weekend - again there have been issues with the carrier delivering to the wrong address. Flash cats is now printed in Dunedin and transported free of charge, this has meant a savings on production but the redirection problems with the carrier need to be addressed.

Janice - suggested that the Chair contact Gaynor Saxon and discuss any areas of concern.

Thanks Extended Chair: Acknowledged Marion's dedication to the job - particularly under the circumstances surrounding Harold and his illness and passing. We really do appreciate the continued support you give to the EC & NZCF in your Treasurer role. Thank you also to the NZCF for the opportunity to attend the service for Harold.

Joan Hill welcomed to the meeting

Janice/Paddy: "That as per the budget summary 3.7% 1.9 2009 + 1.8 June 2010 (based on CPI) 3.7 - moving across 3.7 across the board for honorariums." Carried

Events Calendar Janice: referred EC to the submission that Marion had put forward regarding the production of an annual events calendar.
Annette: organising wall planners for the EC - also working on 2012 details now. Website is to be current with up to date info along with the events calendar.

IT Portfolio Managers Report

Paul Flanagan

ROCAP No problems have been reported - progress being made on the show package Brendon is hoping to have that completed by Christmas.

Zena: the (l) flag is not as easy as thought - Brendon has now put in an automatic reminder - if the Registrar fails to enter the (l) they will be reminded to enter.

Capacity to download list of breed section members, is also great xl. spread sheet without losing the format

Webservice There has been no issues with the webservice.

On Line Documents There are outdated pages of information especially in the BSC & Breed section rep...section.

Should refrain from using peoples names on the documents just refer back to the website then you won't have documents becoming out of date.

NZCF Secretary
Mailbox

Although this email box is linked to Chris's personal email address we are aware that some items have not come through - this will be followed up with Brendon - hopefully to allow the Portfolio Manager to manage the webmail.

Website

Chair: suggested that all EC have a think about what improvements could be made to the website. Some areas identified:

- Library function
- Website information For Judges and/or Members
- Downloads - folders have been started
- Improvements and enhancements
- Check out TICA website they have incorporated Children's page - universal library
- Activities - to happen etc....
- Colour charts - proposed matings etc.
- Historian - to use

Discussion: capture the information from the old yearbook articles (check on availability of discs in storage). If you have a website that has changing information that gives people a good reason to revisit. Information not just for breeders and judges it should incorporate information for the Public.

Needs to be easily accessible - good index good search engine. For the public breed profiles should be used it is a lot more interesting.

Notice board - should be included on the home page which would include updates on training courses for steward/handlers etc. As a resource in the Members library there could be 5 years of the AGM minutes listed - to allow research easier.

Recommendation is that Paul is to drive this in consultation with Cheryle & Scott.

Meeting adjourned morning tea 10.42 reconvened at 10.54

Shows Portfolio Manager

Cheryle St.Clair-Newman

Mid Island SHCC cancelled their show date.

Mid Island applied for new date.

CABCC change of dates notification - Second show - September

Top 20 Pedigree Based on points received on the day - in the event of a tie the All Breeds Judges will select. There will also be a top 10 (combined) for Domestic & Companions.

Recommendation:

- That the top 20 cats get a title for a year "2011 Top Twenty (place indicated) with a medallion/certificate to be presented would like the EC to think about it and or agree that these titles are able to be used for the year and then at the end of the year the title finishes and a (National show top cat).
- That these points remain as a national show points they do not get carried over to the regional areas.

Discussion: Joan Hill (Honours Registrar) - Points are allocated automatically as they are programmed into ROCAP system the title points come of the same data base as the annual awards points - same data goes two ways...

The only way the points can be stopped is by not putting in any points.

Annette - NZCF needs to promote the national show winner concept - using a new title would be a positive move. We have a responsibility to our clubs as will we need to promote the concept of a National show winner.

Janice: That is why the one ring National Show was really worth its weight it was very prestigious to have a win at the National - I really do think that having multi rings at the National have cheapened this award.

Zena - The national really needs to be built up more before making a decision not to award annual award points. With bringing in a National Title this will created more excitement.

Annette: A survey in the future (after the National) which can question those who entered 2011 national to get the feedback from exhibitors.

Paul: Making it that you have to achieve a certain level over the shows before the National and then you could have one ring there that was for those cats who had not yet qualified - if they are placed on the day they would then come forward for the top twenty awards in the National ring. This in turn would promote smaller, because the best would be at the national.

Joan Hill - if you had a certain level of qualification to show at the national it will promote the clubs. Having the best there is a great idea.

Cheryle/Janice: "That the top 20 cats at the National receive a national show title (This also applies to the Top 10 domestic/companions)." Carried

- Show IT Tenders will be called for (as there are at least three parties interested in this role).
- Printing Sponsor for all the printing has been found the schedule to be circulated with the next issue of Flash Cats. (Hopefully this will be able to be late February rather than early March)
- Judges Cheryle to select a further judge, and let EC Secretary know so the contract can be completed.

Registrations Portfolio Manager

Paddy Smith

An excellent meeting was held with the Registrars and Brendan Woodhouse - they all appreciated the opportunity to have a face to face meeting.

Number of Kittens

Registered The registrars thought an added facility to the program would be the ability to count the number of kittens registered in a time period, probably a year, by breed and total number. The estimate of cost for setting this up would be approximately two hours work at a cost of \$120. Zena - at the moment we do not know how many kittens (breeds) are registered on an annual basis - it would be great to have the database allow this to be a reporting function.

Paddy/Zena: "that this function be automated in ROCAP to allow reports to be written."

Carried

Receipting Registrars had some concerns over extra items appearing on the receipt. Brendan is to consult further with the Registrars.

DNA Testing Recommendation: Provision for DNA tests to be recorded discussed, and contact to be had with Brendon re: this when it is decided what tests need to be recorded and at what cost.

Zena: Having the ability for results to be recorded in ROCAP - BSC has not discussed or considered how this info could be made public. There are issues with Privacy like what are you going to do with the information.

Paul: the comments section is being used at the moment to record microchip numbers. There is no suggestion that the information go on the pedigrees.

Recommendation - was withdrawn

Inappropriate
Names

There was some concern expressed over the names chosen by some breeders. Although the registrars do weed these out and ask for changes. The registrars believe that somewhere a rule used to be in place.

Registration Rule

10.3(a) Recommendation..... That 10.3[a] after "numbers in numerals," add "inappropriate names likely to cause offence".

Chair: the Breeder has the right of appeal to EC

Dispensation
To Transfer

Paddy/Zena: "That the application for dispensation to transfer (at no cost) "Terebinth Nyla" to the pet owner be approved." Carried

Breed Standards Council Portfolio Manager Zena Pigden

A really helpful and productive November face to face meeting. All commented that it was helpful to talk through issues.

Experimental
Programmes

Toyger experimental programme (manmade breed based on Bengal/domestic - miniature tiger) approved mentoring and approval of matings. Toyger's in America have been bred for many years.

British x Burmese programme declined

Standard Changes
Abyssinian/Somali

Breed section requested a number of changes to bring the standards into line. Changes suggested accepted by BSC. Relevant changes were all listed in the report. Also name changes Sorrel to Cinnamon and Ruddy to Tawny.

Chair: is really concerned about the lack of notice - changes should have been circulated to the membership on the agenda.

Zena: This was not done due to the timing of the BSC meeting so was not happy to circulate prior. The Breed sections have all been fully consulted on these changes.

Zena - realise that timeline was not great but the membership of the breed section/s have been fully consulted on the changes -

Annette: The breeders are not the only ones working with them anyway. They are to be placed on the agenda in full for the Dec meeting to allow membership including Judges time to make comment on these.

Zena: But because of issues getting a meeting date in October the BSC meeting was after the time for getting the agenda out. The Aby/Somali - I would argue really strongly against this BSC did approve this standard. Does the constitution state that the full standard must be placed on the agenda - there would be a lot of negative feeling on behalf of all the affected breed sections. I am aware that was the normal practice.

Janice: Usual practise - is for all changes to be on the agenda - EC have been trapped before e.g Siamese issue. It was placed on the agenda but with no detail being given.

Chair: I do not really think it is good enough - I am really concerned.

Paul: Note with concern that one of the Breed Section polls is still open - and I also believe that Clubs are entitled to be involved in the Breed section discussions. Submissions - 42 days prior to EC meetings
Powers of the BSC they have a reporting function to EC they can make any recommendation they like but the membership must have the ability to make submissions.

Chair: I am happy for the Portfolio Manager to seek EC Dispensation for the Aby/Somali changes because this was received in time.

Bicolour Persian/Exotic change has not been discussed at all by the BSC.

Janice / Paddy - "That the EC look at the Aby/Somali & Russian standard changes as reported by Portfolio Manager. With the balance being placed on the agenda for the next meeting." **Carried**

Zena/Janice: "That the standards for the Russians and Abyssinian/Somali be accepted." **Carried**

Experimental

Breeding Believe that there was a Registration rule previously.
Zena/Paddy "That the following addition to the registration rules be approved - No descendants of cats involved in a BSC approved experimental programme (Gen 1-3) can be sold, gifted, leased or used as breeding cats in any other breeding programme, unless dispensation is granted by the Executive Council." CARRIED

DNA & Health

Test Results The BSC has supported the addition to ROCAP of the ability to record DNA and health related test results for some years. For any such scheme to be possible we must be able to record the results of testing in ROCAP. No further recommendation but need to get information from Brendon as to how this could be done and the cost involved. Also to sort out how the data is to be handled security wise.

Chair: This should be on the agenda for the next meeting. Also bring back a report on how the data is to be handled security wise.

Bi-colour

Persian/Exotic This was a very late submissions - The BSC has not had time to evaluate these recommendations.

Chair: Agenda for next EC meeting

Adjourned for lunch 12.40 p.m.

Reconvened @ 1.30 p.m.

REVIEW COMMITTEE

DRAFT RULES AND POLICIES

Paul Flanagan

Still waiting for some members of the review committee to return information. So this is very much work in progress.

Joan Hill (Review Committee Member) Are we going to get another finalised document to go through before completion - fine tuning but I was waiting for an updated document.

Paul: Just the rules/policy document is being reviewed at the moment - the show rules, registration rules will be treated as separate reviews at later date.

The first document - reviewed was the Constitution and now we are looking at the *General Rules & Policies*. There are clauses that are either duplicated or have made ref. to clauses in the constitution which are no longer valid.

Joan Hill - format and English as a member of the committee I should not be there to correct basic English, document should have been done before release. All just reviewing the document, some of this could be a waste of time. Joan, Lynne, Margaret & Arthur convened by Paul. Have an issue with all reviewing the same thing. Better to have split - then we all look at it review as it stands then get comments together. A polished document would have been better to be reviewing

Chair: when are you planning on finalising this, bearing in mind that there have been no further submissions from the membership. Has to come back to EC early January before it goes to print.

Judges Portfolio Manager

Janice Davey

Minutes

Judges Refreshers Auckland and Central still to be circulated.

Recommendations:

Junior Judges

**Janice/Zena: "That Junior Judges be able to Judge all sections in the division that they have qualified for, but the numbers to remain."
Carried**

- Numbers: means the same number of assignments under supervision still to be done. 6 supervisions = 175 exhibits (supervisions regardless of the numbers they end up judging). **Junior Judges: minimum assignment number (of 10) still applies.**
- Now that a Junior Judge is able to judge all sections you would not be able to utilise an officiating senior judge.
- Accepted in retrospect for new judges commencing assignments 2011.

UTH &

Fractious Auckland refresher - suggested that NZCF should adopt the

Yellow card system - that is used in Queensland UTH and Fractious cats - the cards are placed on the cage this allows the next judge to decide whether or not they wish to handle the cat in their ring.

The EC are happy with the current process within NZCF.

Dispensation

Janice/Paddy: "That dispensation is granted to David Scadden, Judy Prikkel, Michelle Mcgrath for not attending a refresher for 2010." Carried

Events Calendar

Cheryle/Janice: "That the Events Calendar be incorporated into the website." Carried

Exit Interview

Administration process or tool to gauge how our organisation can improve. If this is administered by the Judges Registrar it would be a confidential document to the registrar.

Janice/Paul:" That the exit interview be adopted in principle - for all roles within the organisation."

AND "That Annette Dunn is to produce a Flash Cats article re: "Exit Interview Procedure." Carried

Overseas Assignments

Diane Davidson Royal Queensland 7-9 August
Diane Davidson Burmese Soc Q/land 22 May 2011
Suzanne Gordon Feline Ass NSW 5th Feb
Peter Hanley Western Dist Cat Soc 23 July
Chris Lowe Capital Cats Canberra 14-15 May
Chris Lowe Burmese Soc Queensland 22 May
Chris Lowe Sth Africa (SACC) Cat of the Year 9-10 July
Jo Millar Hinterland CC Q/land 23 Oct
Jo Millar Lockyer Valley Q/land 27 Feb
Diana Puru Lockyer Valley Q/land 27 Feb
David Scadden Sacred Cat of Burma Vic 3 July
David Scadden Western Dist Cat Soc 23 July

Promotions

Margaret Bean Shorthair Senior
David Colley Shorthair Intermediate
Samantha Pratt Longhair Intermediate
Zena Pigden Longhair Intermediate
Wanda Kent Longhair Intermediate

Debbie Chesterfield Longhair Junior
Cathy Webb Longhair Intermediate

Judges School

Janice Davey Shorthair Junior Cat Panel
Roy Griffiths Shorthair Entire Kitten and N/S Cat & Kit Panel
Maree Roy Longhair Junior Cat Panel
Margaret Harris Longhair Junior Cat Panel
Sue Ford Longhair Junior Cat Panel
Diane Holtom Longhair Entire Kitten & N/S Cat & Kit Panel

Janice/Paddy - "That the Executive Council go into committee." Carried

Janice/ Paul - "That the Executive Council come out of committee" Carried

"The EC resolved that the Judges Registrar is to write to the Judge concerned."

AND "That the Executive Council Secretary is to send a letter to the Judge concerned regarding the Alpine Shorthair Cat Club complaint requesting further details." Carried

Janice/ Paddy: "That the resignation of Sandra Perry is acknowledged with a letter of thanks to be sent by the EC Secretary and that Sandra is asked if she would accept an appointment to the Judge Emeritus panel." Carried

Long Service
Awards

The Judges Council endorse the establishment of Long service awards for Judges and ask that provision is made for the purchase of service bars to recognise 10, 20, 30, 40 & 50 years service.

Handlers
& Stewards

The Judges Council voted unanimously that people should not have to be members of NZCF to train as stewards or handlers.

Zena Pigden The rationale of the Judges Council would be that they did not wish to deter people from applying for training.

Paul Flanagan - membership fee could be included in the course fees.

The standard Course fees for handlers & stewards \$20 per course to form part of schedule of fees.

Cheryle/Zena

"That applicants should not have to be a member of the NZCF to apply but fees will include an additional fee of \$28 to cover associate membership fee."
Carried

Notice Board

Sue Ford is going to run a steward/handlers course in Hamilton
Advertisement is to be placed on the Notice Board on the website, and also in the December issue of Flash Cats.

Paul: Clubs should be asked by the EC what their requirements are for next year – and whether or not steward/handlers courses would be required.

Meeting adjourned at 3.45 afternoon tea reconvened at 4.05 p.m.

Junior Judges

Travel Costs

Janice Davey/Paddy Smith: Add to Show Rule 7.6 Judges Expenses & Judges Manual 7 Neuter/Spay & Kitten panel - That Junior Judges subsidy travel is only payable for each Junior Judge once in one show season. Clubs should make application for reimbursement to the Treasurer and must supply a tax invoice or a GST tax receipt." Carried

Judges Code

Of Ethics -

Rule 14 of the Judges Code of Ethics has been removed - however, the document has not been updated. This rule is against the Human Rights Act.

Chris Lowe: At the Privacy workshop codes of ethics were discussed, and it was recommended these should be called code of practice.

Publications Portfolio Manager

Paddy Smith

The job descriptions for Editor and/or Portfolio Manager circulated as part of Business/Admin report.

Proof

Reading

Some offers to proof the magazine have been discussed – further follow up required.

Discussion

Took place regarding the Publications Portfolio – EC to continue the discussion tomorrow to allow for more thought overnight and for the Chair to seek clarification on issues raised.

Jody Robinson-Willey has worked closely with me to review the cattery accreditation programme, and there has been a positive response from a number of breeders who have accredited catteries.

It is recommended if the accreditation review is accepted that the nine accredited catteries up for renewal are processed on application under the new process. Cattery Accreditation has to be worth the paper it is written on, at the moment that is not what happens.

Points of Interest from the review:

- The EC have also discussed the removal of accreditation if complaints are received.
- Housing of Queens with Kittens – have been removed from the inspection form process.
- Photographs are included as part of the original submission (on the application form)
- Approved Inspector is Veterinary Surgeon (applicant nominates)
#Note: only one submission was against a vet being used (due to cost)
- Copy of the inspection report is to be sent back to the applicant.
- Report to be completed in full (not just a tick list)
- Documentation to be produced for health checks, worming, vaccination etc.
- DNA testing – the veterinary surgeon has the opportunity to discuss with the applicant what testing is available
- Property specific
- Bi-annual Inspection
- Applicant pays the inspection fees
- Programme administered by the EC Secretary who approaches the nominated Inspector.
- The vet recommends accreditation yes/no
- The questions have been designed to ensure that the applicant interacts with the inspector.
- Cattery Accreditation Programme – to be a download, not writeable as the applications must be sent out by the EC Secretary to the Inspecting Vet. Copies of forms pertaining to the application process will be included.
- No auditing process in place at present but the next step could be an audit process by the inspector at 6-12 month.

Janice/Paddy: "That the Cattery Accreditation Programme is accepted Subject to the recommendations regarding the appointment of an inspector and the administering process, AND "That a vote of thanks goes to Chris & Jody, and EC acknowledge the submissions from the accredited catteries."
Carried

Adjourned 5.00pm

Reconvened 8.30 Sunday

Cheryle St Clair-Newman absent / observer Lynne Ford

Item 8 Any Other Business

National

Show Contract

Judges Travel - Cheryle is to follow-up on the Judges Travel arrangements, and a detailed report will be provided to Faye Rose (Judges Hostess) and the EC Secretary. Marion will arrange details for transfer of monies for payment of airfares.

Marketing

Brochure

Marion: referred to the Portfolio Managers report re: the production of the covers for the marketing brochure/schedule/catalogue in that there will be a cost for the colour dye but the printing will be sponsored. The \$280 claimed for the marketing brochure will be an expense that will go against the 10% for local sponsorship because this is the proposal seeking local sponsorship.

EC Secretary: EC have to manage the budget and anything to do with costs has to come from the EC not the committee. The contract states that the NZCF EC will provide all the funding for the National show - all the national sponsorship, with financial administration support to the committee on show day. The Marketing Proposal is not only for local it is for national sponsorship - so this would be charged the same way against the National show budget.

Review of the DDP

Chair: Review Group - **John H Lloyd (Disputes Coordinator) Chris Lowe (EC Secretary) Janice Davey (Privacy Officer) Annette Dunn (Chair/Business Admin PFMT) & Zena Pigden**. Once finalised the document could go to (Katherine Dalziel) as she has offered to review any of the NZCF Documentation. The Privacy Officer would be responsible for liaison with Katherine Dalzell.

EC to present a remit to the April AGM - so this will need to be completed by the end of February to meet the cut of for remits.

Cheryle St Clair-Newman - joined the meeting

HCM Ragdolls

Zena: The submission sent to EC Secretary but not received, although it was not submitted within the correct timeframe the EC will discuss.

The submission arose out of a discussion that Gaye initiated on the feline forum - re: making compulsory testing of entire Ragdoll breeding cats. In summary

- HCM description included in submission
- Gene test - picks up the cause of the condition in Ragdolls
- Serious disease, sudden death, fluid retention, mild to slowly progressive disease.
- Genetic - breed section consideration
- Evidence suggests that the vast majority is caused by this gene - 100% clear. It is acknowledged that there maybe other genes in the ragdoll gene pool which causes this disease.
- There are three labs doing this test.
- The Ragdoll Breed group have been circulated Results poll: HCM poll 19 people said yes 2 votes No 6 n replies (27 polled)
- GCCF (largest Registry in the UK) has bought out a Breeders Policy Document and for some years they have had a genetic register allowing for cats to be placed on this register until such time that the lines are clear. Each breed section produces a registration policy in regard to genetic conditions.

Paul: expressed concern that 100% of the breed section do not support this action - there has to be enough evidence to support.

Zena: if you go ahead with what the breed section have suggested it does not make it a wrong thing to remove this particular cause the fact that HCM might be caused by another gene or problem is not the reason to do this.

EC Secretary: The booklet that GCCF produced was tabled at the World Cat Congress - there were concerns expressed by delegates regarding the mandatory requirement - but it was also highlighted by CCCA delegate that in Victoria, Australia the government has legislated against cats being bred & sold with genetic disorders, and

breeders must declare to the purchaser any genetic conditions. NZ does not have mandatory micro chipping in place - you would have to make it mandatory so that the history can be tracked properly.

Zena: Ragdoll breeders are doing the testing already but there are concerns about those who are not testing and also the cats that are being imported.

Cheryle: expressed concerns regarding the possibility that breeders not testing would become backyard breeders, and would simply sell their kitten's thorough pet shops.

Proposal : the ragdoll breed group of the NZCF request and strongly recommend that the EC requires the mandatory DNA testing of all entire registered Ragdolls for the unique gene identified as a major causative factor in the development of Hypertrophic Cardiomyopathy HCM, and that such mandatory testing is a prerequisite for all new registrations of Ragdolls in NZ. The elimination of this mutated gene from the gene pool will be a major advance in the health and well being of the Ragdoll breed as well as a significant step in confirming the high ethical standards to which NZCF registered breeders subscribe.

Chair: It is the consensus of the meeting that more information is needed to allow EC to make an informed decision this should be deferred until the next EC Meeting in June.

Zena Pigden/Janice Davey: "Refer back to BSC to investigate/research what other registries do and report back to the June EC meeting." Carried

Standard of
Points Changes

Paul: Our standards are points of reference for Judges - changing of standards either minor or major should not happen on an annual basis. As an example Standard 'A' adopted and 6mths down the track, there is another change so that 10 years down the track you have a cat that looks nothing like the original standard.

Cheryle: That's what happened with the Birman standard - changed the standards to fit the cats - when standards change you see a decline in the standard of the cats.

Janice: The Birman Club did this in 1986 - initially you adopt a standard but in time you get changes in interpretation.

Zena: We do not want to change the look of the cat described in the standard. Stay true to the original conception of the animal however, I do not believe that all Standards are equal they are put together by a group of enthusiasts at the time. The Russian standard change approved yesterday is much more clearly described to ensure that judges have a good guideline to judge to.

Paul: Standards should be set in concrete with a review date - then the Breed Rep would seek interest in any review when the date comes up. When the review comes around that is when the standards are recommended for a change and not before. At the moment they can go through quite quickly. If you are going to change a standard you need to have at least 75% or the majority of the breed section - not just the number of people that have voted - it needs to be a majority decision.

The Breed section Representatives rules do not reflect what is actually happening. Comments made in a proposal should reflect comments from the breed section not just the Reps

Zena: if they have not been consulted that means that they are not members of the section

Chair: I like the idea of a review process - maybe we could allocate a review process that say 2-3 breeds are reviewed on an annual basis. Allocate a timeline say the review date is not until 2 years but they would have plenty of time to make submissions. You would not seek submissions you would publish the review dates - this needs to be referred back to the BSC.

EC Secretary: You could use the same system in place for developing breeds - review dates renewal for one year 2011 (confirmed by BSC) you could write a similar thing in the Breed reps. Package.

The Maine Coon standard has had three changes in as many years. The TICA standard was adopted (which does not allow for Polydactyl Maine Coons) then NZCF approved a rider to the standard to allow. This has meant that section of that document has had to be replaced on an annual basis.

Zena: Paul's idea 75% for changes is not realistic - you would be lucky to get 40% tops - in large sections there are

a lot of people who do not vote. Small sections are higher polling.

Janice/Paddy: That this be referred back to the BSC to investigate the setting of review dates for Breed Reps." Carried

Review Dates

Developing Breeds As highlighted by EC Secretary the review dates for Developing Breeds have not been recorded from the BSC meeting Zena is to check on what dates were set from the BSC meeting.

**Meeting Adjourned for morning tea 10.30
Reconvened 10.50 am**

Portfolio

Appointment Chair: with Cheryle taking on the Marketing role for the National Show - Paddy could take over the Shows Portfolio. This would alleviate the pressure on Cheryle to hold both the Marketing/Publishing and Shows Portfolio's.

Paddy - happy to take on the Shows Portfolio.

**Zena/Janice: "That Cheryle hold the Publications & Marketing Portfolio and that Paddy hold the Shows Portfolio along with the Registrations Portfolio."
Carried**

Advertisers Marion is to supply Cheryle with a list of advertisers/ breeders directory participants for Flash Cats. Cheryle's Marketing Portfolio is to include the National Show.

National Show Budget

EC Secretary reminded EC Members that the National Show contract requires EC to manage everything to do with the National show budget. Cheryle as coordinator can advise EC how the budget is tracking. Quotes are to go to Marion who will inform EC.

**Paddy Smith/Janice Davey: "That the budget for the 2011 National show be accepted."
Carried**

NZCF 2011 Budget

Marion: bearing in mind the adjustments done for the yearbook and the increase honoraria to \$2500 deficit to -

\$14610. This is too high. Term deposits would then be reduced to \$80,000.

IT - accounts need to be sent in - Paul to follow-up (\$6500 in this budget) Brendon wording on show programme and online registrations etc at this time

Judges - JC meetings (teleconference cost \$700)

Judges Refresher seminars -

EC Secretary: Perhaps NZCF should look at funding for a seminar which would have to be open to public or other membership for CAC to look at it - they are specific about the criteria for funding. Sponsorship for judge's seminar & workshop, adult training etc...handlers stewards refreshers etc....**Janice to liaise with Marion on the possibility of grant availability. Registrars meeting put on hold!**

Paul/Zena

That EC approve the budget for 2011 with the following amendments:

Year book 2011 removed (recommendation 2012 budget)

Registrars meeting removed (-\$13610) deficit." Carried

2012 AGM Venue **Janice Davey/Paddy Smith "That the 2012 AGM be held in Auckland."**

Carried

Dunkley's Pet Expo

Janice/Zena: "ratify the decision for Dunkley's to use the NZCF logo on all publications - in exchange for a free NZCF stand." Carried

Pet Expo - brochures, calendars, past issues of Flash Cats, badges etc. organisation is normally handled by the Marketing Portfolio Manager. Cheryle is to follow-up on this.

Pet Assoc Policy **EC Secretary is to write back and give them what the NZCF minimum standards are.**

Meeting Expenses: **Paddy/Cheryle: "That the expenses \$5106 (inclusive of GST) for the meeting be approved." Carried**

Historian Position **Paddy/Cheryle: That Bronwyn Main reappointment to Historian role is ratified." Carried**

Disputes

Co-ordinator **Janice/Paddy: "That John H Lloyd is reappointed as Disputes Coordinator."** **Carried**

BSC Appointments Zena: There is only one elected person - but BSC is normally a mix of elected & appointed members. It was advertised that there were 3 positions available but the only one eligible person applied.

Chair: With the Constitution the way it is structured now do we need a delegation of authority from EC for the BSC & Judges Council for 2011.

Paul - when the constitution is formerly registered the role of the appointed subcommittees will need to be in place.

Zena - might be appropriate that the BSC be an appointed subcommittee. There has always been a limited number of people stand for the BSC. Up to 3 elected members but no upper limit to the number appointed to BSC six members is a good number.

Breed Standards Advisory Council & Judges Advisory Council

Zena Pigden / Paul Flanagan: "That the composition of the Breed Standards Council and Judges Advisory Council be accepted (appointed positions for Breed Standards Advisory Council effective until April 2011)."

CARRIED

Appointed members -

Kim Mattler

Sue Gordon,

Sue Grindell

Registrars: Sue Starrs, Kaye Dixon, Avon Aspden

Elected Member: Roy Griffiths

Judges Advisory Council:

Janice Davey (Portfolio Manager)

Sue Gordon

Sue Ford

Lyll Payne

Arthur Rowlands

Jo Miller

Portfolio Managers
& NZCF Chair

Current positions will remain for 18month term..... AGM 2012 there will be two EC positions up for election.

Annual Appointments A remit is to be put together for the 2011 AGM to allow for appointments of Officers/Officials to be dealt with at the December EC meeting for the following financial year.

Other Matters Arising

AGM 2010 EC Secretary: With the passing of the (2) general remits regarding kitten registrations - there maybe an update to the rules required.

Page 30 of the minutes AGM REMIT 9G1 needs to go into the Registration Rules.

"That all pedigree kittens born under any NZCF prefix, are to be registered with NZCF and when transferred to new owners, all such transfers are to be recorded in the NZCF Registry."

AGM REMIT (9.G2)

"That all pedigree kittens registered under any NZCF prefix, which are sold as pets, receive a breeder generated record of their pedigree."

Privacy Workshop Marion: to chase up the refund for the Privacy Workshop (A Dunn) that was cancelled (\$170) and the airfare refund.

Micro Chipping

Implanters Course Janice: this could be a source of revenue for NZCF, if we had some people trained as implanters. Micro chipped by NZCF and placed on the CAC Registry. EC secretary is receiving a list of Approved Implanters on a monthly basis.

EC Secretary: The SPCA has approved implanters - perhaps NZCF should look at applying for a grant from CAC to allow for Members to go to training sessions approx cost is \$287-50 (incl GST) \$25 x 3 for the exam implants.

Chair: We need definitive costs and also need to know where the courses are held. EC Secretary to contact Val Ball to find out what training institutes are available and report back.

Toll Subsidy

Reimbursement Marion: asked if the EC are happy for payment of the toll subsidy to be made to the Health & Safety Officer, Companion Animals Council Rep & the Historian.

Chair: these are positions that do not attract an honorarium, at least this reimbursement will assist them on quarterly bases with a payment of \$38.30.

AISET	EC Secretary - reported that no copies of AISET report have been received. Chair: confirmed that a copy of the latest report has been sent to her in November.
Portfolio Reports	<p>Janice Davey - it also needs to be made clear that EC Secretary is to be cc. into Portfolio Manager reports. EC Secretary: The process that I have used for administering this function and I have not been instructed of any change is that all reports come to EC Secretary it is up to me to send them out to the EC Members. You will also note that a large number of emails were received relating to this meeting - not all of which were referred to the Portfolio Managers - you would be bogged down if I took on that policy, if you wish this to be changed I am happy to accommodate.</p> <p>There have been issues with Members & Affiliate Clubs sending email/letters to Portfolio Managers direct, and unfortunately this can lead to correspondence being lost track of.</p> <p>Janice: when the next circular letter goes out a reminder should be included that all correspondence be sent direct to EC Secretary.</p>
Webmaster	The only people who have authority to instruct Scott to update the website are EC Secretary, Portfolio Managers.
Code of Welfare	At the June EC meeting it was decided that a copy of the draft Code of Welfare would be circulated to the EC Members, Affiliate Clubs. The Portfolio Manager to follow-up with Gaynor Saxon.
Longhair British	Zena Pigden - registrations carry through the (I) flag Portfolio Manager needs to check if this has been initiated. It is an issue, in Europe there are breeders who want them recognised as a breed.
Breeders Complaints	<p>Janice: when the review of the DDP (Disputes & Discipline Procedure) is done we need to review how we can tackle repeat offenders, 3 strikes and you are out!!!</p> <p>Chair: A prefix can be deactivated they cannot be taken of them as they are given for life, EC could also remove cattery accreditation. There is a list of</p>

penalties within the DDP but the EC has not had the opportunity to apply the process.

Combined

Shows

EC Secretary - there are some Clubs looking at combining shows - in most cases the lead Club seems to be paying the show fees. It does however depend on how the show rings are structured. Benching fees need to be sorted this could be an issue for NZCF. When clubs combine show dates (combined show) are there two benching fees payable?

Chair: This issue is to be referred to the Shows Portfolio Manager (Paddy Smith) for follow-up with the Clubs involved.

Correspondence &

Email Communications

Marion: noted that the EC Secretary produced a correspondence log but the email communications were not listed.

EC Secretary: said that the majority of communications are received by email and as "media" is an accepted form it should not be an issue. This is simply my own way of tracking communications - when I refer matters to the Portfolio Manager, if it is not signed off it sits in the open correspondence file until the next meeting. I do not answer all letters without consultation with the Portfolio Manager.

Meeting closed at 12.30 p.m.

Chris M Lowe

Executive Council Secretary

ATTACHMENTS

Schedule of Fees -Amended document- Pdf file attached

National Show Circular

Russian Standard of Points

Abyssinian & Somali Standard of Points

Executive Council Secretary, Private Bag 6103, HBMC, Napier 4142

Email: secretary@nzcf.com Phone: 06 839 7811



NATIONAL SHOW THEME & PROGRAMME

Sent on behalf of the NZCF Inc 2011 National Show Management team:

(Christchurch may have been rocked, rolled and shaken but we are not stirred, there is going to be a great National and the show theme is not rock and roll.)

The 2011 NZCF National Cat Show is to be held at Addington Events Centre (renovated Addington Raceway) Christchurch on the 5th June 2011.

The National Cat Show will be a Garden City Cat extravaganza, complete with a garden city theme throughout the show and surrounding area, with 300-400 of New Zealand's top pedigree cats on display.

Judges officiating from Japan, USA, Austria, Canada and Australia will be travelling to Christchurch to judge exhibits and share their experiences and views. In addition NZCF Judges from around New Zealand will be joining the judging panel to provide the day's competition and display.

The NZCF (Inc) management team wishes to also extend sponsorship opportunities to all clubs, members, exhibitors or friends who may wish to sponsor top ten ribbons, rosettes or sashes. Or consider a cash donation to help cover the expenses. A great opportunity to get your name publicised at a special event.

The National Cat Show offers breeders and exhibitors from all over New Zealand the opportunity to participate in a day of judging building up to a crescendo of the Supreme Exhibits.

Enquiries for Sponsorship please contact:
Cheryle St.Clair Newman
Shows Portfolio Manager
For NZCF Inc

RUSSIAN STANDARD OF POINTS

General Description

The Russian is a cat of elegant foreign type of medium strong bone and a long body. Its high ears, green almond shaped eyes, angled profile and prominent whisker pads create a distinctive genteel expression which, together with its essential velvety, double coat gives the breed its unique charm .

HEAD

Medium wedge with a flat skull and forehead a straight nose, high cheek bones. The whisker pads are prominent giving a broad end to the head. In Profile the forehead and nose are straight forming an angle where they meet, this creates a distinctive angle level with the upper edge of the eye. The chin should be strong and deep with a level bite.

EARS

Large, with slightly rounded tips, wide at the base, set vertically to the head. The skin of the ears is thin, with very little inside furnishings.

EYES

Medium sized, almond shape, slanting down towards the nose. The eyes are as vividly green as possible at maturity. (This can take up to two years)

BODY

Neck, long elegant and in proportion to the body & head. Long & graceful in outline & carriage - medium strong bone, well muscled. Males are generally larger than females.

LEGS & FEET

Long with medium boning in proportion to the body, small & oval paws.

TAIL

Long, and in proportion to the body. Thicker at the base tapering, neither blunt ended or whippy. Ghost barring, although not desirable, is allowable and shall not militate against an otherwise good exhibit.

COAT

The coat is double with a very dense undercoat. The hair texture is very fine short and soft with no harsh feel to it. The feel of the coat is very different from any other breed and the truest criterion of the Russian.

TEMPERAMENT

We are looking for an even tempered and unchallenging disposition.

Scale of Points

Head & Neck

15

Ears	10
Eyes Shape	5
Eye Colour	10
Body	10
Legs & Paws	5
Tail	5
Coat Length & Texture	10
Coat Condition	5
Colour	15
Temperament	10

Penalise

Straight profile

Nose bump, stop or break

Narrow tapered nose

Square head

Tabby markings or barring on adults (except on the tail)

Eyes - small or close set, deep set or round.

Withhold

Cobby or heavy build

Any resemblance to Siamese type

Woolly coarse or wiry coat texture

Flat Coat

White hairs or patches (except whites)

Dark patches on head of whites acceptable up to year old

Any sign of threat to harm shall disqualify either as UTH or Fractious.

Eye colour other than green (except in kittens)

NB: Adult Cats under 2 years of age should not be penalised for incomplete eye colour.

Abyssinian & Somali Standard Changes

The following changes have been accepted for both Abyssinian and Somali standards (replacing the existing sections on Faults, Tail, and Eye Colour):

1. Faults

Undesirable: Off-colour pads. Long narrow head, short round head. Barring on legs rings on tail. Coldness or grey tone in the coat, with allowances made for around the elbows.

Withhold Challenge Certificate or First Place in Kitten Classes for:

1. White locket, or white anywhere other than nostrils, chin and upper throat area.
2. Unbroken necklace.
3. Grey undercoat close to skin extending throughout a major portion of the body.
4. Kinked or abnormal tail.

NOTE: The Somali is extremely slow to show mature ticking, and allowance should be made for young cats. It should be noted that ticking is not so apparent in Somali length coats in comparison with ticking in Abyssinians.

Hair tips to be darkest with undercoat clear to the roots.

Any spinal shading and tip of tail to be the same colour as the ticking, with belly and inside of legs harmonising with the main body colour.

2. Tail

Broad at base, fairly long and tapering. Length in balance with torso.

3. Eye Colour

Gold, Hazel or Green. There is no relationship between eye colour and coat colour. Deeper shades preferred.

4. Change to names of colours:

Ruddy is changed to Tawny, and Sorrel is changed to Cinnamon.