



Minutes of EXECUTIVE COUNCIL TELECONFERENCE MEETING HELD 7th December 2017

Item 1: Attendance & Apologies

Chair: Jane Webster

Vice: Deb Armishaw

Janice Davey

David Colley

Diane Holtom

Wendy McComb

Secretary: Chris Lowe

Treasurer: Marion Petley

Meeting declared open and referred the EC to the membership notice:

Chair: Extract from Membership Notice issued Monday 27th November 2017

As Chair I made the decision that the normal business of the meeting would continue as it would be unreasonable for the meeting to be abandoned and for EC members to be doing nothing in Wellington at NZCF expense until their return travel arrangements. I felt NZCF members would not expect the money spent on assembling the Executive Council for the meeting to be wasted in this fashion and so as much work as possible should still be done. The decision was taken by me that a teleconference would be held at some time after the meeting and the issues discussed would be voted on by the full Executive Council.

Correspondence:

Inwards/Outwards

*Janice/David: "That the inwards correspondence is received & the outwards endorsed" **Carried 6.0.0***

Complaints Mediation

Agreement

*Janice/David "That the mediation agreement is adopted as a mediation process, placing it in the Disputes & Discipline document." **Carried 6.0.0***

Life Membership

Chair: moved from the chair “That life members of NZCF are recognised on a webpage.” (Include photograph and citation) **Carried**

- Includes former members when we can get info – this will be managed by Business/Admin PM

Reports:

Bus/Admin

Diane/Janice: “Approval of accounts for the period 01/01/17 to 31/10/17 totalling \$37,867.56 (incl GST) be approved for payment in retrospect” **Carried 6.0.0**

Chair/Janice: “That the 2018 schedule of fees approved.” (\$75 complaint fee increase only change to the schedule) \$36 for non- member subs for flash cats **Note:** (\$18.50 added post November meeting has been included as a new entry for the new title medallions) **Carried 6.0.0**

Appointments:

Deb/Janice: “For **new** appointees taking up NZCF appointed positions that a 90 day trial period will apply.” **Carried 6.0.0**

FOLLOW-UP RESPONSIBILITY	ACTION
Business/Admin PM & Deb Armishaw	<ul style="list-style-type: none">• Check out contract wording for 90 day trial periods• Review requirements for applicant knowledge – appointed positions• Training days – succession training

Deb/Janice: All incumbents have been confirmed into their current positions.”

Carried 5.0.1 (Jane)

*Secretary NZCF (includes, Membership Co-ordinator & Prefix Registrations) Chris Lowe
*Treasurer NZCF Marion Petley
*Longhair Registrar Kaye Dixon
*Shorthair Registrar Kaye Dixon
*Provisional Registrar Avon Aspden
*Honours Registrar Joan Hill
*Editor Flash Cats Gaynor Saxon
*Webmaster Peter Davidson
Historian Jane Webster
International Liaison Officer Chris M Lowe
Health & Safety Officer Sue Mackay
Governance Documents Officer Jane Webster

NZCF Animal Health Liaison Officer Sue Mackay
 Standard of Points Officer (who will become a member of the BSAC) Maree Roy
 Membership of Breed Standards Advisory Committee Genevieve Rogerson, Christine
 Yeung, Maree Roy, Zena Pigden,

Diane/David “That the Business /Admin report is accepted.” **Carried 6.0.0**

Chair: “That the IT report be accepted.” **Carried 6.0.0**

Deb: the questions that Marion had identified regarding IT matters will be followed up with Peter.

Tabby Patterns

Jane/Deb: That the long version of the tabby pattern description for Classic, Mackerel and Spotted are accepted but the Ticked Tabby Pattern short version will stay until the review in November 2018. **Carried 5.1.0**

Bombay Renaming

Chair: “That this matter be deferred until the February meeting.” **Carried**

FOLLOW-UP RESPONSIBILITY	ACTION
Jane Webster BSAC PM	Check out naming in other Registries and report back to Feb 2018 EC Meeting

Templecat Application

EC resolved that a vote should be taken on the Templecat Application rather than deferring it to the February meeting

Jane/Deb: “That the NZCF accept the Templecat breed. 2.4.0 Motion Lost

Pergals Application:

Jane/Janice: “That the NZCF **does not** accept the “Pergals” hybrid breed.” **Carried 6.0.0**

Jane/Janice: “That the BSAC report (except for Bombay) is accepted.”

Carried 6.0.0

Behaviour at Shows

Issue of a cat being benched after vetting was complete, was reviewed by the EC and clubs are reminded that they must ensure that the veterinary requirements are adhered to with particular reference to Show Bylaw 8.6.

Policy

Statement: *"Allegations of breaches of **any NZCF rules** are to be directed to the registered office of the NZCF Secretary and not directly to individual Portfolio Managers."*

FOLLOW-UP RESPONSIBILITY	ACTION
Jane Webster Governance Document Officer	<ul style="list-style-type: none"> • Review – if this is required to be included in the General Rules & Policies or Show Bylaws • Responses to Agenda Items v actual Submissions – should this be added to documents? Update documents and agenda for the February meeting

Refund Complaints Fee

Janice/David:

4. Complaints

4.3 A. Fees will be refunded if a complaint is withdrawn before mediation or at the direction of the mediator or the Complaints Committee.

(This will have a review date November 2018) **Carried 6.0.0**

Removal of an exhibit from show:

David/Janice:

*10.8 Removal of an exhibit before the show has been officially closed without the prior permission of the Show Manager or Show Secretary will result in the loss of all club awards and NZCF annual awards points and any titles points. For planned early departures, permission should be sought as soon as possible, and a minimum of 24 hours before the start of the show, using the form at Appendix I. Emergency early departures still require the permission of the Show Manager or Show Secretary which should be recorded on the form at Appendix I. **Carried 6.0.0***

AGM 2018 date – review work flow issues have been identified, especially with a meeting being held late February, membership applications and AGM documentation to be completed within a very short timeframe.

Chair/Deb: “That the AGM move to 12 May and Post AGM EC Meeting to the 13 May 2018” Carried 6.0.0

A vote of thanks was noted to the two Clubs for agreeing to change their show date to accommodate a change of date for the AGM

Kitten Outclassing

David/Janice: for a kitten that appears to be entered in a wrong colour class – we ask for an allowance to be made for the kitten to be judged once three judges have had a chance to concur and agree. Then the cat colour class will apply.....

EC resolved to look at the reclassification rules – agenda for Feb meeting

FOLLOW-UP RESPONSIBILITY	ACTION
Governance Document Officer Deb Armishaw (Registrations PM)	<ul style="list-style-type: none">• Review the wording of the resolution)• Investigate to extending to untitled cats• Review date November 2018• Deb – circulate by email draft of the procedure (with aim to utilise for the 2018 show season) agenda approval for Feb EC Meeting

Janice/David: “That the shows PM report be accepted.” Carried 6.0.0

NZCF v International Judges (for assignments)

The EC agree in principle with the report regarding the lack of the use of NZCF judges by Clubs.

FOLLOW-UP RESPONSIBILITY	ACTION
David Colley (Judges PM) Janice Davey (Shows PM) Chris Lowe – International Liaison	<ul style="list-style-type: none">• Work on proposal regarding the % restriction for NZCF Judges• To provide International data regarding overseas restrictions imposed

Seminar Approval

- Chris Lowe is putting together a seminar and has requested that dispensation be given to allow those judges attending to have it count as a refresher. If they attend they will get dispensation 2017 & 2018
- EC also remind that this does not take away the judges right to hold a refresher seminar.
- Judges who attended the full National show seminar 2017 have been given dispensation.
- Judges need to attend a refresher seminar before 28th February 2018.

David/Janice: *“That we accept the seminars being organised by Chris Lowe will count towards dispensation – two seminars will be held one in the North and one in Christchurch. **Carried 6.0.0***

Chair: *the EC are behind this idea for **professional development** which is useful, interesting and different. It is a really good way going forward*

Correction to Minutes

Deb: referred the EC to Item 'C' on this agenda and asked why her response to correction to the minutes appear to not have been considered in relation to the transfer trainee judges.

Discussion Points:

- procedure and submission made to the EC meeting –
- Change related to the current school only
- Was this changing the intent of the motion that was passed by the November meeting?
- PM confirmed no other submissions have been received from Judges
- Item (C) Review Judges Manual – is an attempt to change the rules for cross over judges and making it up to those that have been disadvantaged.
- Current Judges Manual 1.2.7 states 4 times as a Junior and 4 times as an Intermediate.

Chair: ***“On the recommendation of the Judges PM para 1.2.7 (read) 4 & 4 Carried (change to the manual)***

Discussion Points:

- Does this affect the current school (all those people who have not qualified as Senior)
- It is not our intention to disadvantage people – some people who committed to longer contract periods could be considered as a being disadvantaged

Chair: *“that this applies to all transfer panel judges who have not yet reached senior status”.* **1.2.3 (Diane/Deb abstain) LOST**

David/Janice: *“That the Judges PM report be accepted.”* **Carried 4.1.1**

Marketing/Publications

Chair: *“That the marketing & Publications report be accepted.”* **Carried 6.0.0**

Registration Report

Chair/Janice: *“That the registration of the two kittens identified will be carried out by the NZCF at no expense as discussed.”* **Carried 6.0.0**

Chair: *“That the registrations report be accepted.”* **Carried 5.0.1**

Chair: ***That the EC go into committee to discuss complaints 6.0.0***

Chair: That the EC come out of committee Carried 5.0.0

David Colley (left the meeting 9.30)

Note: One complaint has been referred onto the NDC for mediation. The other one is forwarded to the NDC as the EC find there is a prime facie case to answer. And one matter referred to the Judges PM

Item (B) Membership form

Chair: "That the amendment to the membership form as supplied be approved."
Carried 5.0.0

Meeting closed at 9.54 pm

Chris M Lowe
NZCF Secretary