



Member of the World Cat Congress

48TH NZCF ANNUAL GENERAL MEETING MINUTES

2019

10.00 am, Saturday 11 May 2019
Plaza Hotel, 40 – 44 Oriental Parade,
Wellington

Welcome

Health & Safety briefing from Jo & Sheree

The Chair welcomed everyone to the meeting.

Item 1 Attendance & Apologies

In Attendance: David Colley (Chair), Marion Petley, Alex Ladyman, Lyall Payne, Marie Prendergast, Sheree Russell, Jo Woodrow, Janice Davey, Sally Dennehy, Sue Ford, Rachel Henderson, Sheryl Brown, Diane Holtom, Chris Lowe, Linda Morgan, Maree Roy, Vicki Walls, Christine Yeung, Mushfik Yeung and Nicole Doriguzzi (Minutes)

Apologies: Beryl Colley, Rob Shirley, Emma Kimberley, John Davey, Gaynor Saxon, Sue Gordon, Sharon José.

- The voting strength is 17 in attendance and proxies 86 so a combined voting power of 103.

Moved: Maree / Seconded: David 17:0

Item 2 Election Result

In accordance with Constitutional Clause 21.10 (a) Announcement of the Results of the Executive Council Election.

Breed rep Birman	Janice Davey
Breed rep British	Linda Flude
Life membership	Sue Gordon, Anne Skilling, Annette Dunn

Item 3 Matters arising from the minutes of the 47th AGM 2018

The Minutes of the previous minutes held on 12 May 2018 were confirmed as a true and accurate record of the meeting with one amendment: Sally Dennehy to be added under attendance.

Moved: Maree / Seconded: Janice Davey 17:0

Matters Arising

Page 12 - IT Report – Janice queried why online voting was only available 10 days out from closing. The Chair apologised for this, there were numerous IT problems, that took some time to correct, we have been given assurance it will not happen next year.

Page 12 - IT Report – Janice requested an update on the log In page, this has been put on the back burner because of limitations and funding issues and will be discussed in the IT report later in the meeting.

Page 12 - IT Report – Janice requested an update on the consideration of the adoption of EMS codes. Advised this is on the BEC work programme.

Page 19: Chris query whether any further policies have been set in place for sale and rehoming of cats/kittens, or if any feedback been received. No feedback has been received. Jo added it is covered under the Breeders code and a specific new policy isn't needed at this stage.

Item 4 Chairpersons Report (David Colley)

The Chair noted this report is taken as read and opened the floor to questions and comments.

Janice wished to raise the matter of temple cats discussed at a previous meeting. The Chair noted this was not an AGM issue.

Lawyers to negotiate litigation – in the financial report there is an insurance claim of \$10,000 that is the insurance claim from that litigation. The Chair advised an email had been received that was requested to be read out at the AGM, however, legal advice was that as the agreement was confidential reading this would breach that confidentiality.

Maree Congratulated the Chair for the excellent start to being the Chairperson. The Chair advised it was not an easy job, but it is a team effort and acknowledged everyone involved.

Chris noted there is no mentioned about health and safety reports, codes of conduct or media, which will be raised later in the meeting.

This year there was a rollover of some very dedicated members that served for a long time, therefore the chair suggested looking at 3 year appointments for NZCF Officers as this would help with succession planning.

Moved: Chris / Seconded: Alex 17:0

Item 5 Portfolio Managers Reports

The reports from the remaining members of the Executive Council.

(a Breeders & Registration Portfolio – Jo Woodrow

Taken as read. Jo noted she has found this year a big learning curve. The plan is to continue the business plan and work on the goals to forward. She opened the floor for questions and comments:

Chris noted, regarding the breeders being removed from NZCF, if anything has been done to notify overseas organisations. Jo noted they are bound by privacy rules in NZ. The overseas organisation would need to contact NZCF directly with the question of whether they have been removed. The membership form was previously changed to say NZCF may share information with other parties where there are concerns but it was decided this may not over power the privacy rules of NZ. The AGM discussed whether the wording in the membership form should be changed.

The microchipping project – the consultation has started and only one response has been received so different ways to get feedback need to be considered. Janice suggested the EC possibly put something in Flash Cats on who does microchipping, so people know where to

go to. The NZCAC has reduced price of microchips and the SPCA also offer free clinics periodically.

Moved: Jo / Seconded: Lyall 17:0

(b) Business Administration – Sharon José

Taken as read. Sharon is not here so unable to speak to it.

The meeting congratulated Sharon on her report and her hard work. Chris was also acknowledged for her amazing work prior to Sharon taking on the role.

Moved: David / Seconded: Marie P 17:0

Janice noted the health and safety manual is overdue and was meant to be done 2 years ago.

ACTION: Look at the priority list and ensure the health and safety manual is at the top of it and ensure it is aligned with other documents.

(c) Information Technology (IT) Portfolio – Marie Prendergast

Taken as read. Marie commented IT is definitely not easy and it is hoped good progress can be made on the current projects in the 5-year plan.

Chris raised issues with the show programme, which have been ongoing, with no progress being made with it over the past 5 years. The Chair noted it needs to be considered whether it is worth the cost that may be involved in getting it running correctly. After an extensive discussion of other options, Chris noted the Cat Congress looked at this 4 years ago and at that time a lot of groups there wanted to take over the NZCF registry so maybe this should be considered again.

ACTION: Christine to take to the Cat Congress the possibility of a party taking over the database and report back to the NZCF.

Moved: Marie / Seconded: Jo 17:0

(d) Judges Portfolio - Sheree Russell

Taken as read. Sheree opened the floor for comments and questions.

The AGM noted on behalf of the judges Sheree has done an amazing job and thanked her for her hard work.

Chris noted a subcommittee was formed to update the judge's manual and asked who is on this. Sheree advised who was involved and noted it was hoped there will be a booklet for stewards and handlers. Chris advised Gaynor has the template of the previous one and this may assist. Janice advised this had been done previously was meant to be collated but never done. Janice will email Sheree the information she has. Christine will coordinate and continue with all the material and bring it back to Sheree who will then bring it to the NZCF for approval.

ACTION: NZCF to collate all the information and manuals that are out there so accessible for all with correct information.

ACTION: Sheree to send a reminder out that handlers should be bringing their handler cards to the judges at shows.

Moved: Sheree / Seconded: Alex 17:0

(e) Marketing & Publications Portfolio – Alex Ladyman

Taken as read. Alex opened the floor for questions:

Janice noted under the financial report there were debtors written off and asked why. There were some instances where ads had mistakes and were reprinted for free.

The pamphlets were kindly sponsored by NZCAC. They may be able to even fund microchipping if approached. It was requested the members be aware of this so they can acknowledge NZCAC.

DDP, Alex has been working on this. Alex noted there was a comparison and there is a discussion document being written and hopefully approved for release for consultation with members in the coming months. At the July EC meeting the discussion document will be approved, then the full rules are hoped to be written and tabled at the AGM next year, for adoption. It will not become an AGM document.

The Chair noted that Ammar Ayuob was appointed in February, as the new National Disputes Coordinator.

Moved: Alex / Seconded: Marie 17:0

(f) Shows Portfolio - Sheree Russell

Taken as read. Sheree opened the floor for questions.

Janice asked how many clubs have been lost this year. Sheree responded 3: Nelson, Central Districts and Birman. The Birman club have advised are in the process of winding up.

The Honours registrar, Soozn Grindell, has requested for more contact details to be supplied for the Companion and domestic owners, as it can incredibly time consuming trying to match those with commonly named cats. A request has gone out to club secretaries for this.

Chris noted entries for the Nationals were streaming in and there is complete sponsorship for the top 15 and top 10's in all divisions.

Moved: Sheree / Seconded: Jo 17:0

(g) NZCF Privacy Officer's Report to 2019 AGM – Lyall Payne

This was not on the agenda. Lyall read his report.

NZ Cat Fancy Privacy Officer's Report to 2019 AGM

Firstly, I would like to acknowledge, with thanks, the invaluable assistance and help I have received from Caroline Carver, principal consultant at TwoBlackLabs law firm in Wellington, in the short time I have been in the role of Privacy Officer.

Caroline is a privacy law expert, listed on the Office of the Privacy Commissioner's website www.privacy.org.nz and has given her time and advice generously to the NZ Cat Fancy. Her specialist interest is working with societies such as ours and gained considerable experience with the issues of privacy confronting incorporated societies such as us while assisting the Wairarapa SPCA in such matters when living in that area.

There was one request lodged under the provisions of the Privacy Act 1993 in the year ended 2018.

Privacy issues arising over the year have included:

1. Removing the club Health and Safety documentation from the NZ Cat Fancy website show calendar (as permission to publish the names and contact details of those named in the documentation has not been sought).
2. To better understand matters around privacy and security of information held by the NZCF, I recommended that EC members complete the online course Privacy ABC found on the NZ Privacy Commissioner's website www.privacy.org.nz
3. The job description for the NZCF Privacy Officer was updated by including the delegation of correspondence rights to the privacy officer so that person is authorised to communicate directly with privacy requests to bring about timely resolutions.
4. The NZCF Privacy statement has been more closely married to the 12 principles of the Privacy Act.
5. The Privacy Bill 2018 was introduced into Parliament last year. The Justice Select Committee reported back on 13 March 2019. These significant changes are likely to be passed quite soon. They include, fines for using personal information incorrectly or changing someone's personal information, and mandatory reporting of breaches of the Act.
6. Practices around recording of meetings have been clarified, the use to which they can be put and that recordings are deleted once minutes are prepared.

Lyll opened the floor for questions:

The electronic recording of meetings- if one person objects then they cannot be recorded and if using then the recording must be deleted once it has served its purpose. Chris asked if a member can request a full transcript of a meeting – Lyll replied that can request it but it unlikely they would receive a full transcript. It would depend how long it has been kept for and if it relates to that particular person.

Janice asked with the show catalogues why they can't have the addresses in there. Lyll noted we asked a question on the entry form if they wanted to provide this so if they didn't tick this then you absolutely cannot. It could be a condition of entry to the show to have the address in the catalogue. There is a very real risk to an individual's safety if their addresses are published without permission. If the individual documents it is okay to share their information then you can do so.

Moved: Lyll / Seconded: Sue 17:0

This was not on the agenda so Lyall read the report.

NZ Cat Fancy BSAC Report to 2019 NZCF AGM

Firstly, my thanks go out to the members of the Breeds Standards Advisory Council (BSAC). The workload for this group is very large. Thank you to Genevieve Rogerson, past BSAC member, for your contribution and support, and I look forward to your further involvement with the Council should you wish to do so again in the future.

Role of the BSAC

The BSAC has responsibilities relating to standards, new breeds, experimental programmes, and (currently) drafting health and conformation policies for every breed in the NZCF.

BSAC Personnel

Chair:	Jane Webster
Secretary:	Avon Aspden
Standards of Points Officer:	Jane Webster
Members:	Marion Petley, Zena Pigden, Maree Roy, Christine Yeung
Registrars:	Kaye Dixon, Sue Mackay

Work completed and in progress (includes part 2019)

1. American Shorthair – breed accepted. Standard loaded to NZCF website.
2. Australian Bombay AUB changed to Bombay BMB.
3. Templecat breed acceptance in progress.
4. BRI breed section rep working with breeder regarding process for acceptance of cinnamon.
5. The EC has tasked the BSAC with reviewing the process for accepting new breeds.
6. Consultation with Burmilla Group to allow golden Persians as permitted outcross.
7. Domestic and Companion standards review.
8. FIP guidelines article prepared.
9. Investigating move to EMS colour codes.
10. A breed development application refused as the breeder criteria were not met.
11. Plans for Persian Group breed section to be consulted regarding changes to the standard.
12. Review of NZCF standards to make them uniform.
13. Siamese/Oriental proposed change to bi-colour description.
14. Ticked tabby pattern rewrite for the intro to the SOPs.
15. The proposal to introduce 'native breeds' register.
16. Breed health and conformation policy consultations:
 - a. one is with the breed rep (Scottish Group)
 - b. two are back from consultation and will be on the agenda for the August EC meeting (NFO and SIB)
 - c. five more have been drafted (Bengal Group, MAU, RUS, RAG, and SPH) and will be finalised in the upcoming year, and
 - d. all other breeds policies will be drafted over the next few years.

Lyall opened the floor for questions:

Should Breed reps be informed of what is happening or being looked at. Breed code change to AMS for the American Shorthair, have updates been done for cats that have titles under the old code. This is very important.

Siamese bi colour. There has been no chance to even consult on this.

Janice asked about introducing native breeds registered – Lyall noted this is a proposal to set up a register of breeds that are native with in where they live e.g. Turkish Angoras so they might go through a different process for recognition than something developed in a breed programme. It was noted country of origin would be a better name.

ACTION: NZCF to add the 16 streams to the business plan

Moved: Lyall / Seconded: Maree 17:

Item 6 (a) Treasurers Report

Marion Petley

NZ CAT FANCY INCORPORATED TREASURER’S REPORT TO THE 2019 ANNUAL GENERAL MEETING ON THE FINANCIAL STATEMENTS FOR THE YEAR-ENDING 31/12/18

Taken as read. Marion read to her report and highlighted:

INCOME	YE 31/12/18	YE 31/12/17	YE 31/12/16	YE 31/12/15
Membership Fees (Total)	23,159	23,638	24,598	23,352
Publications (excl Mship Fees)	9,201	11,273	8,742	10,688
Registrations	47,004	46,928	49,057	50,909
Shows (excl. Mship Fees)	29,845	29,343	31,126	27,908
TOTAL	\$109,209	\$111,182	\$113,523	\$112,857
Increase/(decrease) income	(\$1,973)	(\$2,341)	\$666	\$3,390
% Increase/(decrease)	(1.77%)	(2.06%)	.59%	

It is noted that the percentage decrease of (1.77%) from our main income streams corresponds with the Membership percentage decrease of (1.85%) tabulated below on the next page.

Activity Results Summary (Gross profits)

Our seven Activity accounts, (detailed on pages 4-6 of the Financial Statements), showed a total operating profit of \$39,805, which was in excess of the budgeted \$35,900, and a very small (.5%) decrease of \$219 on the actual 2017 profit of \$40,024. Items of note were:

- Publications: reduced advertising sales of \$2,000 over the previous year resulted in a corresponding reduced Activity profit
- Registrations: income was on a par with last year, but the marginally increased expenditure brought about a slightly reduced profit of \$1,500
- Shows: slightly increased revenue from Benching Fees and reduced expenditure of \$2,500 over last year, resulted in an increased profit of \$3,000

Other Revenue

Total Other Revenue, recorded at \$37,800, was \$10,700 over the budgeted \$27,000, and \$2,700 in excess of the 2017 total. (Please refer to Note 6 to the Financial Statements). (2017: \$35,011)

Membership Numbers

Membership numbers for 2018 reduced by ten members (1.85%) over the previous year. Membership statistics for the last seven years were:

	2018	2017	2016	2015	2014	2013	2012
Affiliate (Clubs)	26	27	27	28	28	30	32
Associate (incl Family)	91	91	106	100	107	121	119
Full	319	323	327	342	348	363	381
Family (Additional)	81	85	85	87	87	86	99
Junior	7	9	8	7	2	7	-
Life	5	4	4	3	3	3	3
TOTAL	529	539	557	567	575	610	634
Increase/(decrease)	(10)	(18)	(10)	(8)	(35)	(24)	64
% Increase/(decrease)	(1.85%)	(3.23%)	(1.76%)	(1.39%)	(5.74%)	(3.78%)	

Summary

The net operating loss of (\$2,248) for 2018, against a budgeted loss of (\$3,140), and a profit of \$4,935 for the previous year, was a satisfactory result.

Marion opened the floor for questions and comments.

Concern was noted at the budgeted loss which increases each year. The Chair noted this will be discussed further but there are 3 less shows and needed IT requirements which cost money.

The AGM thanked Marion for an excellent job on preparing the finances.

2019 Budget and 2020 forecast for endorsement

Taken as read. Marion read to the report and noted the focus is on revenue. Expenditure in admin has been reduced by \$16k.

With some concern starting budget process found membership number significantly down by 89 members or 17%, 50 members were the full and family members and they are the breeders and where it starts impacting on registration fees. After research, confirmed that despite reduced number confident membership income will increase from 2018 and this is due to the membership fee increases. On top of that 2 affiliates have been lost and another flagged for next year to be lost. This is a real concern as the affiliates hold the shows and we need to be looking after affiliate clubs. There was a decrease of 30 associate members. However, these numbers historically increase around this time of the year.

Have budgeted for \$46k from registrations (only \$1k less). Shows are budgeted for \$18k. The gross profit on all activities is budgeted for \$65,440 and that is again \$77,000 last year. It has been very challenging and a lot of research was involved. Down to \$12,000 down on revenue. \$6k down on activities and \$6k down on other revenue but expenditure is \$60,960 so a small surplus of \$2,280 is predicted for next year.

Marion opened the floor for comments and questions:

Discussion was had on the numerous problem's clubs are having with the running of shows, declining entry numbers etc. What needs to be done to increase interest.

The chair is looking at ways to further reduce Admin costs, It is proposed that meetings be reduced to one day meetings held at the airport.

- (a) “That the 2019 AGM of the NZCF accepts the 2019 Budget as presented.”
Moved: Marion / Seconded: Janice 17:0
- (b) “That the 2019 AGM of the NZCF endorses the 2020 Financial Forecast as presented.”
Moved: Marion / Seconded: Chris 17:0
- (c) “That the 2019 AGM of the NZCF approves the appointment of Fluker Denton Ltd of Levin to carry out the audit of the NZ Cat Fancy Inc. year-end financial statements for the year-ending 31/12/19.” (Constitutional Clause 20.1)
Moved: Chris / Seconded: Mushfik 17:0

Item 7 Proposed Constitutional Amendments

7.1C Patches and Pointed Inc.

“That Constitutional Clause 12 Nominations & Election of Executive Council Members is amended by adding an additional clause under 12.1 (e) to read:

(iii) A member cannot be nominated or stand for the Executive Council if they have instigated a dispute against the Executive Council or Council Members or where disciplinary action has been imposed against the member by the Executive Council (*subsequent clauses are renumbered*)

Rationale: This is to ensure that the NZCF remains a professional organization, does not compromise its integrity and allows the Executive Council to perform its duties without bias and with professionalism.

This is to also prevent the situation where an EC member does not declare a conflict of interest and continues to speak and vote while harbouring ill-will against an NZCF member, the Executive Council or the NZCF as an organization.

After a lengthy discussion, this remit was withdrawn.

It was recommended the EC look at rewording this remit to bring back to the next AGM.

ACTION: The EC are to look at the legal opinion email regarding the above

7.2C Executive Council

“THAT the following changes are made to Section 4. Types of Membership of the Constitution to clarify the position of associate members (with renumbering as required):

4.2 A member of the NZCF will either be an ordinary member, an affiliate member, an associate member, a junior member, or an honorary member.

4.3 An ordinary or affiliate member has the rights, privileges, recognition and responsibilities set out in this Constitution.

4.4 The classes of ordinary member are:

- a. full members; who having paid the required fees, subscription and levies are eligible to vote and is restricted to applicants whose primary place of residence is within New Zealand**
- b. family members; who having paid the required fees, subscription and levies are living at the same address of a full member, are a member of the full member's family (family member is as defined by current Family Laws in New Zealand), are aged 16 years or more, and who will have voting rights but will not receive any NZCF publications.**
- c. life members; longstanding members who have been acknowledged as having made significant contribution to the NZCF and have all the rights and privileges of full member (including the right to vote), but do not have to pay subscriptions, or levies.**

4.5 Associate members, having paid the required fees, subscription and levies, are not eligible to vote, cannot be granted nor use a NZCF prefix and cannot hold office in the NZCF.

4.6 Junior members, having paid the required fees, subscription and levies are under the age of sixteen years, whose primary place of residence is within New Zealand', and have the same rights as an associate member.

And THAT the following changes are made where the Constitution refers to 'an ordinary or a life member' to reflect this change:

- 12.1 e. All nominations for Executive Council shall be restricted to persons who are:**
- i. primarily resident within New Zealand; and**
 - ii. an ordinary member of the NZCF with voting rights.**

12.4 b. If no next highest polling candidate is available, the Executive Council shall appoint another ordinary member to the vacancy.

And THAT the equivalent amendments to the General Rules & Policies are made."

Rationale: Both the Constitution (Section 4) and General Rules & Policies (Section 2) set out the types of membership and are in conflict over associate members. The Constitution places them as one of the classes of ordinary member while the General Rules & Policies does not. Although the Constitution is the over-riding document this is problematic as para 12 a. of the Constitution requires nomination for Executive Council positions to be made by ordinary members – currently full, family, associate, and junior – when associate and junior members do not have the right to vote (so being able to nominate would be an unusual occurrence) and life members are excluded from exercising the right to nominate.

The proposed change gathers into 'ordinary membership' all the individual voting members – full, family, and life members – as these three classes can all vote, hold a prefix, or hold office.

Associate and junior membership are both characterised by being unable to vote, hold a prefix, or hold office. With this proposed change they are both excluded from ordinary membership (as the associate membership already is in General Rules & Policies).

The proposed changes to 12.1e and 12.4b are to remove the reference to 'ordinary or a life member' as the proposed change would allow the use of 'ordinary member' to include life member.

Note: If remit 7.5C is carried para 12.4 b. of this remit should be updated by an amendment to this motion to include an additional sentence, and will read:

12.4 b If no next highest polling candidate is available the Executive Council shall appoint another ordinary member to the vacancy. These appointments to Executive Council vacancies run until the next AGM.

For reference, the current wording is:

- 4.1 Membership shall be open to:
- a. any individual person who wishes to become an ordinary member who is interested in owning, breeding or exhibiting cats, who is, a full, junior, family or life member of a cat club that is an affiliate member of the NZCF, or
 - b. a club incorporated under the Incorporated Societies Act 1908 that wishes to become an affiliate member and has objects and other rules that are consistent with and remain consistent with this Constitution, and has at least five members having voting rights with the NZCF.
- 4.2 A member of the NZCF will either be an, ordinary member, an affiliate member, a life member, or an honorary member.
- 4.3 An ordinary, affiliate or life member has the rights, privileges, recognition and responsibilities set out in this Constitution.
- 4.4 The classes of ordinary member are:
- a. full members; who having paid the required fees, subscription and levies are eligible to vote and is restricted to applicants whose primary place of residence is within New Zealand
 - b. associate members; who having paid the required fees, subscription and levies are not eligible to vote, cannot be granted nor use a NZCF prefix and cannot hold office in the NZCF.
 - c. family members; who having paid the required fees, subscription and levies are living at the same address of a full member, are a member of the full member's family (family member is as defined by current Family Laws in New Zealand), are aged 16 years or more, and who will have voting rights but will not receive any NZCF publications.
 - d. junior members; who having paid the required fees, subscription and levies are under the age of sixteen years, they live in New Zealand, and have the same rights as an associate member.
- 4.5 A life member is a person who is acknowledged as a longstanding member who has made significant contribution to the NZCF. A life member has all the rights and privileges of an ordinary member (including the right to vote), but does not have to pay subscriptions, or levies.
- 4.6 An honorary member is a person who is acknowledged as providing or having provided important services to the NZCF. An honorary member has none of the rights or privileges of an ordinary or life member and does not pay membership fees.
- 4.7 An affiliate member is as described in para 4.1 b. Affiliate members have the right to vote.
- 12.1 e. All nominations for Executive Council shall be restricted to persons who are:
- i. primarily resident within New Zealand; and
 - ii. either an ordinary or a life member of the NZCF with voting rights.
- 12.4 b. If no next highest polling candidate is available the Executive Council shall appoint another ordinary or life Member to the vacancy.

Those in favour: 77

Those against: 36 (68.1% LOSS)

7.3C Executive Council

“THAT para 5.1 l of General Rules & Policies be deleted and that para 21.8 of the Constitution be amended to include the intention of both rules, so that para 21.8 will then read:

21.8 All NZCF meetings shall be chaired by the Chair. If the Chair is absent, the Vice-Chair shall chair the meeting. If the Vice-Chair is also absent, the NZCF shall elect another Executive Council member to chair that meeting. Any person chairing an NZCF meeting has a casting vote (which shall be used to preserve the status quo, in the event of an equality of votes) in addition to their right to vote as a member.”

Rationale: The rationale is in three parts:

Deletion of GR&P subpara 5.1 l.; There is different information in the Constitution and General Rules & Policies. The Constitution is the overriding document so the conflicting information in General Rules & Policies should be removed. Constitution paras 21.5 and 21.8 and General Rules & Policies subparas’ 5.1 b. and 5.1 m. all indicate that the Chair is entitled to a vote as a member of the NZCF.

For reference, para 5.1 l currently reads:

- l. The Executive Council Chairperson, whilst presiding over a General Meeting, or anyone acting instead, shall not have a substantive vote but shall only have a casting vote, which shall be used to preserve the status quo, in the event of equality of votes.

Addition of 'status quo' line to Constitution para 21.8; The direction that the Chair should use their casting vote to preserve the status quo is not currently included in the Constitution but was included in the General Rules & Policies subpara which will be deleted, so it seems appropriate to retain this part of the rule by adding it to the Constitution.

Deletion of the word Council from the second sentence of Constitution para 21.8; Section 21 of the Constitution is entirely about 'NZCF Meetings' (which are Annual or Special General Meetings only, refer paras 30.1 c. and g.) so the word 'Council' should not be in this sentence. (Section 23 deals with 'Executive Council Meetings'.)

For reference, 'NZCF meeting' or 'meeting' is defined as follows:

30.1 In this Constitution:

- c. 'meeting' means any Annual General Meeting and any Special General Meeting;
- g. 'NZCF meeting' means any Annual General Meeting, or any Special General Meeting, but not an Executive Council meeting;

Those in favour: 97

Those against: 1 (99.1% PASS)

7.4C Executive Council

“THAT para 23.7 of the Constitution be amended to read:

23.7 Executive Council meetings may be conducted:

- a. ***at a venue specified by the Executive Council face-to-face, or if not determined at the prior meeting then by the Secretary giving the Executive Council not less than 48 hours’ notice, by telephone call, or email message, or in writing, or other media; or***

- b. ***by the use of a telephone or video conference call or other media whereby all the Executive Council may be deemed to have heard what each attendee is saying; or***
- c. ***by email whereby the Secretary, with a minimum of 48 hours, will set a time for the email meeting (e.g., on 12th May (year) starting at 3.00 pm) in which any matters or motions are discussed by email which must be sent around all Executive Council members participating in the meeting. It is deemed that by the sending of an email to the last notified email address of an Executive Council member, the email is read unless otherwise notified by an Executive Council member participating in the meeting.***

Rationale: This will allow the Executive Council Members to make decisions outside of the quarterly meetings on urgent matters and when a teleconference or video conference or other media is not cost effective or deemed necessary to allow Executive Council to have continuity for the day to day running of New Zealand Cat Fancy Inc. business. The addition of this clause in no way, shape or form, will replace the standard meetings and as is the usual practice any decisions will be ratified at the next face to face meeting.

It was suggested that wording be added to c. of the remit: “any decisions will be minuted at the next meeting”. It was **MOVED** that the wording be added to the remit and this was voted on:

Those in favour: 91 Those against: 6 (93.8% PASS)

The remit itself with the amendment moved was then taken to the vote.

Those in favour: 100 Those against: 3 (97.1% PASS)

Item 8 General Remits (other proposed motions)

8.1G Patches and Pointed Inc.

“That members of the Executive Council must declare any possible conflicts of interest. They must abstain from speaking, voting and must leave the meeting whilst the issue is being dealt with.

Rationale: This is to protect the integrity of the Executive Council in their decision making, to ensure that a member cannot use personal ill-will to alter or influence any possible meeting outcomes.

It is difficult to identify any references to registering conflicts of interest in any written policies of the NZCF apart from a reference in the

(a) Disputes & Discipline Procedure (DDP) refer Clause 2 Conflicts of interest which reads:

2.1 if the NZCF National Disputes Coordinator or any member of the Executive Council of the NZCF or of the hearings committees has an interest in any particular complaint or disciplinary matter, they must declare this interest and shall take no part in any of the procedures

2.2 failure to declare an interest shall leave the person liable for disciplinary procedure.....

(b) the Confidentiality Agreement that EC members are required to sign off
Conflicts of Interest

7. You need to be conscious of potential conflicts of interest and:

a. avoid placing, and avoid the appearance of placing, your own self-interest or any third-party interest above that of NZCF;

There have been incidents when an EC member has not adhered to any form of declaration and why bother having an agreement without any intention of consequences. Any agreements centered around policy should become part of published General Rules & Policies and become part of annual review of forms.

Sue moved that the wording be changed to read: members of EC council must declare conflicts of interest

Moved: Sue / Seconded: Lyall

Those in favour: 45

Those against: 57

obstain: 1 (LOSS)

The Chair now moved the remit go to vote as it is written.

Those in favour: 81

Those against: 11 obstain: 8 (88.4% PASS)

Item 9 Discussion & Approval of Plans

The Chair moved this be discussed at a later date as it has not been progressed.

Moved that the Business plan be placed on the Agenda for the July meeting with high importance.

Moved: Janice / Seconded: Chris 18:0 CARRIED

Item 10 Any Other Business

Health and Safety

The Health and Safety Officer has raised serious issues that have been highlighted in recent events, that need to be addressed to give better protection for it's officers. A review of the Health and Safety policy is to be added to the business plan immediately.

Social Media

Policies regarding social media and permission for photos, need to be looked at and updated. Australian clubs have rules around permissions etc at their shows. Chris is to send this example to the Chair and Sheree.

Shows

Recommendation received regarding plastic covers on cage doors at shows, to protect the cats, and signage asking to not touch the cats. Chris noted there are a number of exhibitors that walk around with their cats or have them on leashes, whilst this is a great hit with the public, it is against NZCF rules, clubs may need to be reminded.

Reports from Officers of NZCF

Janice noted reports from the NZCAC, DDP and Cat Congress had not tabled to the membership and was not on the agenda. The Chair apologised on behalf of the Secretary for this oversight.

ACTION: these reports to go in the next edition of Flash Cats, for the membership.

Procedures of Temple Cats

A lengthy discussion revolved around the procedures of the Temple Cats acceptance, and it's being able to be displayed at shows to gain exposure points.

The Chair noted the dispensation has been given to display the templecats at these shows, for this purpose.

The meeting closed at 5.15 pm.